

National Institute of Plant Health Management, Hyderabad

(An autonomous organization under the Ministry of Agriculture, Government of India)

National Institute of Plant Health Management invites applications for the following Posts on **DIRECT RECRUITMENT, OR TRANSFER ON DEPUTATION**. The gist of pay, and number of posts are given below:

Last Date for receipt of application: 15.03.2013.

S. No.	Name of the Post	No. of Posts	Pay band & Grade pay
1	Assist. Director (PHM) – <i>Direct Recruitment or Deputation basis</i>	1(UR)	Rs.15,600-39,100 & GP Rs.5400
2	Administrative Officer – <i>Deputation basis</i>	1(UR)	Rs.9,300-34,800 & GP Rs.4,600
3	Assistant Finance and Accounts Officer – <i>Direct Recruitment or Deputation basis</i>	1(UR)	Rs.9,300-34,800 & GP Rs.4,600
4	Database Administrator – <i>Direct Recruitment or Deputation basis</i>	1(UR)	Rs.9,300-34,800 & GP Rs.4,600
5	Personal Secretary - <i>Direct Recruitment or Deputation basis</i>	1(UR)	Rs.9,300-34,800 & GP Rs.4,600
6	Caretaker - <i>Direct Recruitment or Deputation basis</i>	1(UR)	Rs.9,300-34,800 & GP Rs.4,200
7	Assistant Scientific Officer (one each for Weed Science/Agronomy, Plant Health Engineering, Nematology and Pesticide Management Division) <i>Direct Recruitment or Deputation basis</i>	4(UR)	Rs.9,300-34,800 & GP Rs.4,200
8	Stenographer – <i>by Direct Recruitment</i>	1 (OBC)	Rs.5,200-20,200 & GP Rs.2,400
9	Multimedia Assistant <i>by Direct Recruitment</i>	1(UR)	Rs.5,200-20,200 & GP Rs.1,900

The details of educational qualifications, experience, age and other eligibility criteria, duties along with syllabus for written test for appointment on Direct Recruitment / Deputation basis (including relaxations, if any) for the posts and their duties along with application proforma may be accessed from web <http://niphm.gov.in>.

**Administrative Officer
for Registrar**

QUALIFICATIONS & EXPERIENCE:		
1	Assistant Director (PHM) – 1 (UR)	<i>Direct Recruitment or Deputation basis</i>
	Age limit for direct recruits	upto 45 years (age relaxable in case of deputationists).
QUALIFICATIONS & EXPERIENCE:		
	<p>ESSENTIAL :</p> <p>A. EDUCATIONAL: A First or Second Class Masters Degree in Entomology OR Agriculture with specialization in Entomology/ Nematology OR Zoology with specialization in Entomology/ Nematology.</p> <p>B. EXPERIENCE : Minimum work experience of 7 years of which at least (4 years for the candidates with Ph.D) of which at least 3 years of experience in Integrated Pest Management.</p> <p>* Experience in Research, teaching / training in the respective fields will also be considered as the required work experience.</p> <p>DESIRABLE:</p> <ol style="list-style-type: none"> 1. Preference will be given for Masters in Agricultural Entomology. 2. Ph.D. in the relevant subject. 3. Advanced Training in Integrated Pest Management. 	
2	Administrative Officer –1(UR)	<i>Deputation basis</i>
	Age limit	upto max. of 45 years
QUALIFICATIONS & EXPERIENCE:		
	<p>ESSENTIAL :</p> <p>A. EDUCATIONAL: A First or high second class Bachelor Degree from recognized university or equivalent.</p> <p>B. EXPERIENCE : 10 years experience out of which 6 years in a responsible supervisor / administrative position.</p> <p>DESIRABLE: Should be conversant with the government rules and regulations/ office procedures pertaining to administration, accounts, purchases and maintenance.</p>	
3	Assistant Finance and Accounts Officer –1(UR)	<i>Direct Recruitment or Deputation basis</i>
	Age limit for direct recruits	upto 35 years (age relaxable in case of deputationists).
QUALIFICATIONS & EXPERIENCE:		
	<p>ESSENTIAL :</p> <p>A. EDUCATIONAL: A First or high second class Bachelor Degree(having studies 10+2+3 pattern), preferably in Commerce from recognized university or equivalent. OR Master Degree preferably in commerce from recognized university or equivalent. OR Qualified Chartered Accountant</p> <p>B. EXPERIENCE : Six years work experience (in case of Degree Holders) in accounts work of which at least four years in responsible supervisory/administrative position. OR four years work experience (in case of Post Graduates) in accounts work of which at least two years in a responsible supervisory / administrative position. No Experience is required in case of qualified Chartered Accountants.</p> <p>DESIRABLE: Should be conversant with the government rules and regulations/ office procedures pertaining budget preparation, accounts and audit.</p>	

4	Database Administrator - I (UR)	<i>Direct Recruitment or Deputation basis</i>
	Age limit for direct recruits	upto 35 years (age relaxable in case of deputationists).
	QUALIFICATIONS & EXPERIENCE:	
	<p>ESSENTIAL :</p> <ol style="list-style-type: none"> 1. M.Sc. (Computer Application) with B.Sc. in Agriculture/Horticulture/Agricultural Engineering with one year experience in programming for Database Management & its administration . 2. A First Class B.E/B.Tech Degree in Computer Science / Information Technology with one year experience in programming for Database Management & its administration. <p>OR</p> <ol style="list-style-type: none"> 3. First Class Masters Degree (M.Sc/M.S) in Computer Science/ Information Technology with three years work experience in programming for Database Management & its administration. <p>OR</p> <ol style="list-style-type: none"> 4. Master in Computer Application (MCA) with three years work experience in programming for Database Management & its administration. <p><u>Desirable:</u> Web technologies using dot (.) net/Java/PHP and SQL.</p>	
5	Personal Secretary- 1(UR)	<i>- Direct Recruitment or Deputation basis</i>
	Age limit for direct recruits	upto 40 years (age relaxable in case of deputationists).
	QUALIFICATIONS & EXPERIENCE:	
	<p>Essential:</p> <ol style="list-style-type: none"> 1. A bachelor Degree from recognized university. 2. Dictation shorthand / Typing speed of 100/40 in English. 3. 8 years experience in Stenography. 4. Knowledge of basic computer application <p>Transfer and Deputation basis</p> <ol style="list-style-type: none"> a. Persons under Central / State Governments / Universities / Recognized Research Institutions / PSUs / Statutory Boards or Autonomous organizations of Central and State Governments. <ol style="list-style-type: none"> i) Holding analogous posts on regular basis. OR ii) With six years of service in the Post having Grade Pay of Rs.4,200/- b. Possessing qualifications mentioned above. <p>However, two years relaxation from the requirement of total experience will be given to deputationists.</p>	
6	Caretaker - 1(UR)	<i>- Direct Recruitment or Deputation basis</i>
	Age limit for direct recruits	upto 35 years (age relaxable in case of deputationists).
	QUALIFICATIONS & EXPERIENCE:	
	<p>ESSENTIAL :</p> <p>A. EDUCATIONAL: A First or high second class BE/B.Tech (Civil) OR Bachelors Degree in Catering, Hospitality, Marketing/Hotel Management.</p> <p>B. EXPERIENCE : Four years work experience in administration out of which one year experience in maintaining estates/managing hotels. No experience is required in case of B.E. /B. Tech (Civil Engineers).</p> <p>DESIRABLE: Should be conversant with the government rules and regulations/ office procedures pertaining to administration stores, estates, maintenance of records, hostel, quarters.</p>	

7	Assistant Scientific Officer (one each for Weed Science/Agronomy, Plant Health Engineering, Nematology and Pesticide Management Division) Direct Recruitment or Deputation basis – 4 (UR)	- Direct Recruitment or Deputation basis
	Age limit for direct recruits	upto 35 years (age relaxable in case of deputationists).
	QUALIFICATIONS & EXPERIENCE:	
	<p><i>One Assistant Scientific Officer (Agronomy/Weed Science) for Agronomy :</i> ESSENTIAL : A. EDUCATIONAL: A First or high second class Masters Degree in Agriculture with specialization in Agronomy/Weed Science OR M.Sc. in Botany with specialization in Weed Science. B. EXPERIENCE : two years experience for M.Sc. in Integrated Pest Management with specific reference to Weed Management/Crop Management OR 1 year in relevant field for M.Sc candidates who have Post Graduate Diploma in Plant Health Management / Post Graduate Diploma in Plant Protection. OR Ph.D candidates without experience will also be considered. DESIRABLE: Ph.D. in the relevant subject. Advanced Training in Weed Management/ Post Graduate Diploma in Plant Health Management.</p>	
	<p><i>One Assistant Scientific Officer (Nematology)</i> ESSENTIAL : A. EDUCATIONAL: A First or high second class Masters Degree in Agriculture or Horticulture with specialization in Nematology OR Botany with specialization in Nematology OR Nematology B.EXPERIENCE: Two years experience for M.Sc. candidates in Plant Quarantine / IPM. OR Total work experience of 1 year in relevant field for M.Sc candidates who have Post Graduate Diploma in Plant Health Management/Post Graduate Diploma in Plant Protection OR Ph.D candidates without experience will be considered. DESIRABLE: Ph.D. in the relevant subject.</p>	
	<p><i>One Assistant Scientific Officer (Plant Health Engineering)</i> ESSENTIAL : A. EDUCATIONAL: A First or Second Class B.E/B.Tech Degree in Agricultural Engineering. B.EXPERIENCE : Total experience of atleast one year in Application Technology or Soil & Water Management. DESIRABLE: 1. M.E. /M. Tech or equivalent in the relevant subject. 2. Experience in application technology</p>	
	<p><i>One Assistant Scientific Officer (Pesticide Management Division)</i> ESSENTIAL : A. EDUCATIONAL: A First or high second class Masters Degree in Organic Chemistry / Organic Analytical Chemistry/Agricultural chemistry / Agricultural Entomology/Plant Pathology/Agrichemicals & Pest Management / Environmental science Environmental chemistry/Biotechnology B.EXPERIENCE: Two years experience in Analysis of pesticide formulation and / or pesticide residue, OR 1 year in analysis of pesticide formulation and / or pesticide residue for M.Sc candidates who have Post Graduate Diploma in Plant Health Management with specialisation in Pesticide Management /Post Graduate Diploma in Plant Protection. OR 6</p>	

	months in analysis of pesticide formulation and pesticide residue for Ph.D candidates. DESIRABLE: Ph.D. in the relevant subject.	
8	Stenographer - 1 (OBC)	– by Direct Recruitment
	Age limit for direct recruits	upto 28 years
	QUALIFICATIONS & EXPERIENCE:	
	<u>ESSENTIAL:</u> <ol style="list-style-type: none"> 1. Bachelor Degree from recognized university. 2. Capacity to take down dictation Shorthand/Typing speed of 80/30 in English. 3. Knowledge of basic computer application and data entry. <u>DESIRABLE:</u> <ol style="list-style-type: none"> 1) 2 years experience in stenography 2) Knowledge of Secretarial work. 	
9	LDC (Multimedia)/ Multimedia Assistant) - 1 (UR)	by Direct Recruitment
	Age limit for direct recruits	upto 27 years
	QUALIFICATIONS & EXPERIENCE:	
	<u>ESSENTIAL:</u> <ol style="list-style-type: none"> 1. Degree from recognized University. 2. Certificate of proficiency in atleast three certified courses given below: <ol style="list-style-type: none"> a. Coral draw b. Photoshop c. Animation software d. Photography e. Videography f. Macromedia g. Publications designing h. A.V. Editing <u>DESIRABLE:</u> <p>One year professional experience in Coral draw, Photoshop, Animation software.</p>	

Syllabus :

1. **Assistant Director (PHM):** Selection to the post will be based on written test, Power Point Presentation and Interview.

Syllabus for written test Interview:

- Principles and concepts of IPM
- Agro-ecosystem Analysis
- Ecosystem Concept
- Ecosystem Services
- Pesticide Resistance, Pest resurgence, secondary pest out break and pest replacement
- Biological control for pest management
- Ecological Engineering for pest management
- Companion plants and their role in Push-Pull strategy for pest management
- Insect pests and defenders of Rice, Wheat, Red gram, Cotton, Tomato and Chillies

2. **Administrative Officer :** Only oral interview

Syllabus for oral Interview:

General Financial Rules , Swamy's Establishment and administration manual, Tottenham System Of Office Procedure & Management

3. **Asst. Finance & Accounts Officer:**

Syllabus for written test and oral interview:

GENERAL FINANCIAL RULES, 2005.

PART - I

- Chapter 4 : Government Accounts – Capital and Revenue Accounts (Rule 90 – 93)
- Chapter 6 : Procurement of goods and services (Rule 135 – 185),
- Chapter 7 : Inventory Management – Disposal of goods, modes of disposal (Rule 196, 197, 198, 199 & 200)
- Chapter 9: Grants-in-aid and Loans – Rule 206, 208, 209, 210, 212.

PART - II

1. Preparation of Bank Reconciliation Statement.
 2. Preparation of financial statements of “Non-profit organizations”
 3. Preparation of Cash Book
 4. Direct Taxes – TDS provisions/e.TDS provisions
4. **Database Administrator:** Selection to the post will be based on 1) Submission of software project on (a) Programming for database management (b) Web designing and development. 2) Technical evaluation of the project. 3) Interview.
 5. **Personal Secretary :** Dictation test followed by interview (full syllabus will be mentioned in the call letter)
 6. **Caretaker :** Selection to the post will be based on written test and interview.

Syllabus for written test:

- I. **PREPARATION OF ESTIMATES:-** Preliminary Estimate, Detailed Estimate, Schedule of Rates, Recasting of Estimate, Supplementary Estimate, Revised

Estimate, Estimates for additions and alterations, Estimates for petty works, Estimates for road works, Estimates for furniture, Estimates for purchase of buildings, Estimates for repairs to leased and requisitioned properties, Hiring of accommodation, Powers for hiring accommodation.

II. **PREPARATION AND PASSING BILLS FOR PAYMENTS:-** Preparation and passing of bills, Payment of bill, Forms of bill for payment and vouchers, Authorities to pass the bills, Payments for work done.

III. **ACCOUNTING PROCEDURE FOR WORKS EXECUTED BY CPWD OUTSIDE INDIA:-** General, Procedure for obtaining finance to meet the expenditure, Cash Book, Drawal from banks, Classification of RBI drafts, Accounting and clearance of transactions relating to RBI drafts, Accounting of expenditure on works, Accounting of expenditure on establishment, Cash balance with the local bank-Reconciliation statement to be prepared, Levy of charges for works abroad, Delegation of powers.

IV. **CONTRACTS AND FORMS:-** What is a contract?, Forms to be used for contracts.

V. **PREPARATION OF TENDER DOCUMENTS (FOR NORMAL WORKS):-** Preparatory works, Tender for normal works, Invitation of tenders for component parts, Composite tenders, Pre-bid conference, Restricted Tenders, Tenders with two/three envelope system, Specialized works-Section 16 be referred, Preparation of Notice Inviting Tenders.

VI. **TENDERS FOR SPECIALIZED WORKS AND ANNUAL RATE CONTRACT SYSTEM FOR MAINTENANCE AND MINOR WORKS:-** Specialized works to be executed through specialized agencies, Tenders for specialized works are to be invited on two/three envelope systems, Tenders with specialized components of work, Tenders for specialized works, Preparation of NIT, Sale of tenders, Guidelines to call tenders for lifts, Tenders for Specialized Civil Works, Maintenance of specialized E&M Systems by Manufacturers/Authorized Agencies, List of specialized items/jobs for Civil/Electrical/Horticulture works, Annual Rate Contract System for maintenance/minor works.

VII. **e-TENDERING:-** Introduction of e-Tendering in CPWD, Digital Signatures, Preparation of Bid Document, Bids to be invited in two/three stage system, Bids for Specialized Works and Purchase of Materials, Publicity, Uploading of Bid Documents, Opening of Bids, Preparation/checking of Comparative Statement.

REFERENCE CPWD WORKS MANUAL 2012

7. Assistant Scientific Officer's : Selection to the post will be based on written test and interview

Syllabus for written test:

Nematology	ASO (Weed Science)	Plant Health Engineering	Pesticide Management Division
<ul style="list-style-type: none"> -Principles and concepts of IPM & Integrated Nematode Management -Agro-ecosystem Analysis -Ecosystem Concept -Ecosystem Services -Biological control for nematode management -Role of Entomopathogenic nematodes in insect pest management -Concepts of Biosecurity & Plant Quarantine -Nematode pests of Rice, Cotton, Tomato, Brinjal, okra and Chillies 	<ul style="list-style-type: none"> -Principles and concepts of IPM & Integrated Weed Management -Agro-ecosystem Analysis -Ecosystem Concept -Ecosystem Services -Biological control for weed management -Herbicide resistance -Concepts of Biosecurity & Plant Quarantine -WTO-Phytosanitary measures in International Trade with reference to weeds -Invasive alien species -Cropping systems approach in weed management -Living soil concept -Integrated weed management -Integrated nutrient management -Weeds of Rice, Sorghum, maize, Cotton and Vegetables 	<ul style="list-style-type: none"> -Importance of equipment in Plant Protection - Principles of Pesticides Application Techniques - Droplet generation, size & measurement - Design principles of farm equipment - Features of application equipment (Sprayers, Dusters and Granule Applicators) and related energy systems - Nozzles and Calibration of sprayers - Blowers and Pumps – types- design & applications - Importance of Maintenance & standardization of sprayers -- Heat Engines and other power sources, Thermodynamics -Storage management – structures & fumigation 	<p>Syllabus:</p> <ol style="list-style-type: none"> 1) Pesticide classification on use, chemical nature, formulation, toxicity and action etc. 2) Various methods in Pesticide Formulation Analysis 3) Principles, operation and application of various chromatographic techniques 4) Pesticide Dissipation, Residue Dynamics, Different methods/ Steps in residue analysis 5) Confirmative analytical techniques in residue analysis 6) Different terminologies used in Pesticide Residue Analysis 7) Maximum Residue Levels in pesticide 8) Pesticide Management

8. Stenographer:: Dictation test followed by interview (full syllabus will be mentioned in the call letter)

9. LDC (Multimedia)/ Multimedia Assistant: Selection to the post will be based on written test programming exercise and interview (syllabus for written test will be mentioned in call letter)

DUTIES OF THE POSTS

- 1. Assistant Director (PHM):** As Sub-divisional head, the Assistant Director (PHM) is expected to plan, implement and coordinate various activities of his/her sub-division to enable the Joint Directors / Directors accomplish the responsibilities assigned. Any other duties assigned by the Joint Directors, Registrar, Directors or the Director General from time to time.
- 2. Administrative Officer:** To assist the Registrar in supervising all administrative activities of the Institute and oversee the establishment works relating to service of the employees, stores (procurement, issue, inventory), construction works, court related matters, etc.
- 3. Assistant Finance Accounts Officer:**
 - i. Advise the Financial Adviser on all matters falling relating to Financial Management and control.
 - ii. Assist F.A. to establish and maintain a system of financial control governing the allocation and use of funds
 - iii. Assist F.A. to watch settlement of audit objections, inspection reports., etc.,
 - iv. Assist F.A. to organize effective Internal Audit
 - a. To ensure accuracy in accounts and in other basic records:
 - b. To review systems and procedures having a financial bearing, to reduce costs, promote efficiency, and safe guard the interests of the institute
 - V. To attend to any other duty assigned by Director General.
- 4. Database Administrator:** The Database Administrator is expected to plan, implement and coordinate various programming for database management and its administration. Web designing and web programming, web portal administration and any other duties as may be assigned by the Director General from time to time.
- 5. Personal Secretary:**
 1. Taking dictation in shorthand and its transcription.
 2. Typing of essential or confidential /secret documents including other typing work as considered necessary.
 3. Attending to telephone calls and the visitors.
 4. Fixing up appointments.
 5. Keeping a list of engagements, meetings, tour programmes, etc. and reminding the Officer well in advance.
 6. Keeping a note of the movement of files received by the officer.
 7. Maintaining of proper order the papers required to be retained by the Officer.
 8. Any other work assigned by the Officer.
- 6. Caretaker :** Co-ordinating civil, Electrical & Horticultural works at NIPHM campus and quarters, taking care of Hostal infrastructure, Mess, House Keeping, Manpower and other services.
- 7. Assistant Scientific Officer:** As Sub-divisional heads they are expected to plan, implement and coordinate various activities of their sub-divisions to enable the Joint Directors / Directors accomplish the responsibilities assigned. Any other duties assigned by the Directors or the Director General from time to time.
- 8. Stenographer:** Taking dictation and transcription of the same, Computer processing / Typing of essential or confidential documents, Fixing up appointments and screening the calls, Opening of files, maintenance of current files, Keeping a note of the movement of files, Sending of routine reminders, etc., Screening of telephone calls and visitors, Any other work assigned by the Officer.

9. **LDC (Multimedia)/ Multimedia Assistant)** : He/ She is expected to work on the following areas:- Coral draw, photoshop, Animation software, Photography, videography, Annual report preparation Publication and designing of all reports of NIPHM, Audio Video editing and other works as may be interested from time to time by the Director General, NIPHM.

GENERAL TERMS AND CONDITIONS FOR DIRECT RECRUITMENT, OR TRANSFER ON DEPUTATION POSTS:-

- i. Age limit will be reckoned with reference to the closing date for receipt of the applications.
- ii. "Relaxation of upper age limit in respect of reserved categories such as SC/ST/OBC/PHE/Ex-servicemen etc., as per GOI orders. (in terms of G.I., Dept. of Per. & Trg., Notfn. No. 15012/6/98- Estt. (D), dated 21st December, 1998.
- iii. The Rule of Reservation is not applicable in the case of deputationists. However, subject to availability, eligible candidates belonging to reserved categories will be duly considered as per rules in force.
- iv. The Medical facilities applicable to government employees will be extended to the deputationists.
- v. In the case of direct recruitment the selected candidates will be governed by the New Pension Scheme, 2004, Govt. of India.
- vi. The Probation period for direct recruits will be Two years as per the rules in force.
- vii. The applications in prescribed proforma should reach the Registrar, National Institute of Plant Health Management, Rajendranagar, Hyderabad 500 030, A.P. on or before **15.03.2013** (**for regular posts**) in case it takes time to obtain clearance from the Head of Department, an advance copy of the application can be sent or before the closing date.
- viii. **"Age and qualifications can be relaxed in exceptional cases by the Director General."**
- ix. ***Attested copies of all educational qualifications along with experience, age relaxation certificates are required to be enclosed invariably.***
- x. Please visit NIPHM website <http://niphm.gov.in> for the details of duties to be performed and for downloading the prescribed application proforma.
- xi. Only candidates willing to take-up residence (throughout their service) within a radius of 3km of NIPHM can apply.

REGISTRAR

PROFORMA

APPLICATION FOR THE POST OF.....

Tick the option: Direct Recruitment / Deputation/ Contractual Basis

Affix Passport
size Photograph

1. Name :
(in Block letters)
2. Father's/Husband Name :
3. Date of Birth (in Christian era) :
4. Age (as on last date of application) : Years.....Months.....Days.....
5. **ADDRESS FOR CORRESPONDENCE** :
 - a. Present :
 - b. Permanent :
 - c. Email ID : 1.
2.
 - d. Mobile :
 - e. Phone No. (STD/ISD code) :

6. EDUCATIONAL QUALIFICATIONS:-

QUALIFICATION	YEAR	UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)

7. Details of employment in the chronological order in the table indicated below. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/Instt./ Organisation	Post held	From	To	Scale of pay and basic pay therein	Nature of duties performed

8. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent. :

9. Additional details about present employment. :

Please state whether working under:-

(indicate the name of your employer against the relevant column)

(a) Central Government :

(b) State Government :

(c) Autonomous Organisation :

(d) Public Undertakings :

(e) Universities :

(f) Others :

10. Present Pay & Grade Pay / Pay Band :

11. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to

(i) Additional academic qualifications :

(ii) Professional training :

(iii) Work experience (over and above the prescribed) :

(enclose a separate sheet if the space is insufficient)

12. Whether belongs to SC/ST/OBC/OC/ PH/EX-Serviceman (Proof to be enclosed) as per GOI norms :

13. Remarks

(The candidates may indicate information with regard to

(i) research publications and reports and special projects :

(ii) Awards/scholarship/official appreciation :

(iii) affiliation with professional bodies/institutions/societies and :

(iv) any other information. :

(enclose a separate sheet if the space is insufficient)

14. I certify that particulars furnished above are true. I am also willing to reside either in the NIPHM quarters, if allotted, or within a radius of 3km of NIPHM for entire length of service, in case I am selected for the post.

Date :

Place :

SIGNATURE OF CANDIDATE

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Dated:

Signature of the Head of Department (with Stamp)