

National Institute of Plant Health Management, Hyderabad

(An autonomous organization under the Ministry of Agriculture & Farmers Welfare Government of India)

12.9.2016

Advertisement Notification No. 9/2016

National Institute of Plant Health Management invites applications for the following Posts. The gist of pay and number of posts are given below:

Sl. No.	Name of the Post	Direct / Deputation	No. of Posts	Reservation for Direct Recruitment as per roster	Pay Band & Grade Pay	Last Date
1	Director (Plant Biosecurity)	Direct / Deputation	01	UR	PB-4, Rs. 37,400 – 67,000/-, GP Rs. 8,900/-	30 days from date of publication in Employment Newspaper
2	Joint Director (Plant Health Engineering)	Direct / Deputation	01	UR	PB-3, Rs. 15,600 – 39,100/-, GP Rs. 7600/-	

The details of educational qualifications, experience, age and other eligibility criteria, duties for appointment on Direct Recruitment / Deputation basis (including relaxations, if any) for the posts along with application proforma may be accessed from web <http://niphm.gov.in>.

Registrar i/c

A. QUALIFICATIONS & EXPERIENCE FOR DIRECT RECRUITMENT:

1	Director (Plant Biosecurity) – 1 (Un-reserved)	<i>Direct Recruitment / Deputation</i>
	Upper Age limit	a. Upto 55 years (relaxable by 2 years in exceptional cases). b. Relaxable in the case of deputationists.
	Period of Probation	Two years in case of Direct Recruits
		<u>ESSENTIAL:</u> <u>EDUCATIONAL QUALIFICATIONS FOR DIRECT RECRUITS</u> 1. A First or Second Class (above 57%) Masters Degree in Entomology / Plant Pathology or in Agriculture / Botany / Zoology with specialization in Entomology or Plant Pathology or Nematology or Weed Science. Preference for candidates with exposure to Agricultural Entomology / Plant Pathology. 2. Ph.D. in the relevant subjects. 3. Minimum work experience of 17 years with atleast 6 years of experience in SPS and / or Plant Quarantine including teaching & training. <u>DESIRABLE:</u> 1. Advanced Training in Plant Protection / Plant Quarantine. 2. Experience in management of projects / programmes including training programmes. 3. Experience in dealing with SPS issues.

		<p><u>TRANSFER ON DEPUTATION:</u></p> <p>a. Persons under Central / State Governments / Universities / Recognised Research Institutions / PSUs / Statutory Semi-government or Autonomous organisations.</p> <p>i. Holding analogous posts on regular basis. OR</p> <p>ii. With two years of service in the Post having Grade Pay of Rs. 8,700/- OR with four years of service in the Post having Grade Pay of Rs. 7,600/- OR with seven years service in the Post having Grade Pay of Rs. 6,600/-</p> <p>b. Possessing qualifications prescribed for Direct recruits (mentioned above). However, two years relaxation may be given to the deputationists regarding the requirement of total experience of 17 years.</p>
2	Joint Director (Plant Health Engineering) – 1 (Un-reserved)	<i>Direct Recruitment / Deputation</i>
	Upper Age limit	<p>a. Upto 55 years.</p> <p>b. Relaxable in the case of deputationists.</p>
	Period of Probation	Two years in case of Direct Recruits
		<p><u>ESSENTIAL:</u></p> <p><u>EDUCATIONAL QUALIFICATIONS FOR DIRECT RECRUITS</u></p> <p>1. A First Class M.Tech. / M.E. in Agricultural Engineering with specialization in Farm Machinery and Power / Soil and Water Conservation.</p> <ul style="list-style-type: none"> • Specialisation can be established by work experience, paper publication, subjects studied exclusively in Post Graduation. <p>2. Minimum work experience of 12 years of which atleast 4 years of experience in Design and Operational Management of Equipment relating to Pesticide Application, Water Technology (SWC), Quality Control aspects in Agricultural Engineering.</p> <ul style="list-style-type: none"> • Experience in Research, teaching / training in the respective fields will also be considered as the required work experience.
		<p><u>TRANSFER ON DEPUTATION:</u></p> <p>a. Persons under Central / State Governments / Universities / Recognised Research Institutions / PSUs / Statutory Boards or Autonomous organizations of Central and State Governments.</p> <p>i. Holding analogous posts on regular basis. OR</p> <p>ii. With three years of service in the Post having Grade Pay of Rs. 6,600/- OR with seven years of service in the Post having Grade Pay of Rs. 5,400/- OR with twelve years service in the Post having Grade Pay of Rs. 4,600/-</p> <p>b. Possessing qualifications prescribed for Direct recruits (mentioned above). However, two years relaxation may be given to the deputationists regarding the requirement of total experience of 12 years.</p>

The above vacancies are indicative and may vary as per actual requirement

GENERAL TERMS AND CONDITIONS:–

- i. Age limit will be reckoned with reference to the closing date for receipt of the applications.
- ii. Upper age limit for persons with disabilities shall be relaxable
 1. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A and Group B posts where recruitment is made otherwise than through open competitive examination; and
 2. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A and Group B posts through open competitive examination;
- iii. Only such persons would be eligible for PwD reservation in services/posts who suffer from not less than 40 percent of relevant disability. A person who wants to avail of benefits of reservation would have to submit a Disability Certificate issued by a Competent Authority.
- iv. “Relaxation of upper age limit in respect of reserved categories such as SC/ST/OBC/PHE/Ex-servicemen etc., as per GOI orders. (in terms of G.I., Dept. of Per. &Trg., Notfn. No. 15012/6/98-Estt. (D), dated 21st December, 1998. **OBC candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation.**
- v. The Rule of Reservation is not applicable in the case of deputationists. However, subject to availability, eligible candidates belonging to reserved categories will be duly considered as per rules in force.
- vi. The Medical facilities applicable to government employees will be extended to the deputationists.
- vii. In the case of direct recruitment the selected candidates will be governed by the New Pension Scheme, 2004, Govt. of India.
- viii. The Probation period for direct recruits will be Two years as per the rules in force.
- ix. The applications in prescribed proforma (through proper channel in case of service candidates) should reach the Registrar i/c, National Institute of Plant Health Management, Rajendranagar, Hyderabad 500 030, Telangana, **on or 30 days from date of publication in Employment newspaper by 5.30 p.m.** Persons working in Govt. service should apply through proper channel only. In case it takes time to obtain clearance from the Head of Department, an advance copy of the application can be sent on or before the closing date. However the application through proper channel should reach NIPHM by the time of scrutiny, else the advance copy will not be considered. (separate application formats for Regular & Deputation basis are enclose herewith)
- x. **Self-attested copies of all educational qualifications along with experience, age relaxation and other certificates are required to be enclosed invariably. Applications without proper enclosures will not be considered for determining the eligibility of the candidates for the selection.**
- xi. **Documentary evidence in support of the candidates claim of experience in specific/relevant area shall be enclosed invariably. Applications received without proof as specified will not be considered for further scrutiny/shortlisting.**
- xii. **“Age and qualifications can be relaxed in exceptional cases by the Director General”.**
- xiii. **In case of Director (Plant Biosecurity):** The requirement of total experience, Ph.D. and age limit may be relaxed by the Selection Committee in respect of appointment on deputation from Govt. Organizations (both Central and State Govt.), if they are otherwise well-qualified and holding an analogous post or one step below with requisite experience.
- xiv. Only candidates willing to take-up residence (throughout their service) within a radius of 3km of NIPHM can apply.
- xv. Please visit NIPHM website <http://niphm.gov.in> for the details of duties to be performed and for downloading the prescribed application proforma.
- xvi. Mere fulfilling the qualifications will not entail a right for claiming of shortlisting for written test/interview/appointment.
- xvii. In case of any dispute with regard to screening of the applications, the decision of DG, NIPHM shall be final.
- xviii. **No correspondence will be entertained with the non-shortlisted or non-selected candidates.**
- xix. Canvassing in any form is not accepted and will lead to the disqualification of such candidates. The decision of DG, NIPHM will be final in this regard.

B. PROCEDURE FOR SELECTION

1	Director (Plant Biosecurity)	<i>Shortlisted candidates will be required to make a power point presentation for 15 minutes duration (on the work done by the applicant, preferably in the area of sustainable agriculture), and attend the interview.</i> (date of interview will be communicated later)
2	Joint Director (Plant Health Engineering)	

C. DUTIES OF THE POSTS

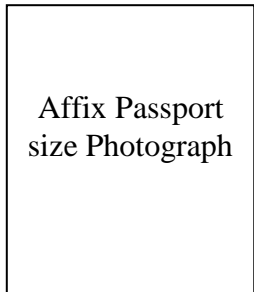
1	Director (Plant Biosecurity)	<ul style="list-style-type: none">• Assist the Director General, NIPHM in planning, organizing and conducting programmes to build a pool of Master trainers in the field of Plant Biosecurity and SPS issues including protection of native agro eco-systems from invasion of alien species.• Assist the Director General, NIPHM in providing project advisory services and technical consultancy besides undertaking Policy analysis, Program Oriented Research and Studies relating to protection of native agro-ecosystems, Plant Quarantine, SPS and market access issues to provide Policy support to Government of India.• Develop Standards and Systems in Pest Diagnostics, Pest Risk Assessment and Pest Surveillance.• Overall supervision and coordination of the Division of Plant Biosecurity.• Assist the Director General, NIPHM to forge systematic linkages with the national and international organisations.• Any other duties as assigned by Director General, NIPHM from time to time.
2	Joint Director (Plant Health Engineering)	<ul style="list-style-type: none">• As Head of Plant Health Engineering Division, plan and coordinate various training programmes of the Division under the guidance of Director General, NIPHM.• Undertake Research & Development in Plant Health Engineering systems relating to Application Technology, Farm Power, Post-Harvest Technology, Irrigation under guidance of Director General, NIPHM.• Supervise other Divisional activities including transport management.• Any other duties as assigned by Director General, NIPHM from time to time.

PROFORMA

Application Form for Direct
Recruitment basis

APPLICATION FOR THE POST OF.....on Regular Basis (Direct Recruitment)

1. Name :
(in Block letters)
2. Father's/Husband Name :
3. Date of Birth (in Christian era) :
4. Age (as on date) : Years.....Months.....Days.....
5. ADDRESS FOR CORRESPONDENCE :
 - a. Present :
 - b. Permanent :
 - c. Email ID : 1.
2.
 - d. Mobile :
 - e. Phone No. (STD/ISD code) :



6. EDUCATIONAL QUALIFICATIONS:-
(Enclose self-attested copies without which applications will not be considered for scrutiny).

QUALIFICATION	YEAR	UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)

7. TECHNICAL QUALIFICATIONS:-
(Enclose attested copies)

QUALIFICATION	YEAR	BOARD/ UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)

Details of employment in the chronological order in the table indicated below. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

(Enclose attested copies)

Office/Instt./ Organisation	Post held	From	To	Scale of pay and basic pay therein	Nature of duties performed

8. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent. :
10. Additional details about present employment. :
Please state whether working under:-
(indicate the name of your employer against the relevant column)
- (a) Central Government :
- (b) State Government :
- (c) Autonomous Organization :
- (d) Public Undertakings :
- (e) Universities :
- (f) Others :
11. Present Pay & Grade Pay / Pay Band :
12. Additional information, if any, which you would like to mention in support of your suitability for the post. :
(This among other things may provide information with regard to
- (i) Additional academic qualifications :
- (ii) Professional training :
- (iii) Work experience (over and above the prescribed) :
(enclose a separate sheet if the space is insufficient)
13. Whether belongs to SC/ST/OBC/OC/PH/Ex-Serviceman (Proof to be enclosed)
(OBC Candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation and for considering to the reserved OBC post)
14. Remarks
(The candidates may indicate information with regard to
- (i) research publications and reports and special projects :
- (ii) Awards/scholarship/official appreciation :
- (iii) affiliation with professional bodies/institutions/societies and :
- (iv) any other information. :
(enclose a separate sheet if the space is insufficient)
15. I certify that particulars furnished above are true.
16. I am willing to stay in the quarters if allotted or within 3km radius of NIPHM for entire length of service.

Date :

Place :

SIGNATURE OF CANDIDATE

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Dated:

Signature of the Head of Department

APPLICATION FOR THE POST OF.....on Deputation Basis

1.	Name and Address (in Block Letters)				Affix Passport size Photograph	
	Mobile No.					
	E-mail Address					
2.	Date of Birth (in Christian era)					
3.	i) Date of entry into service					
	ii) Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular		Qualifications/Experience possessed by the officer			
	Essential		Essential			
	A) Qualification		A) Qualification			
	B) Experience		B) Experience			
	Desirable		Desirable			
	A) Qualification		A) Qualification			
	B) Experience		B) Experience			
	5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of Advertisement in the Employment news 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects an subsidiary subjects may be indicated by the Candidate					
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
	6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work Experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied					
7.	Details of Employment, Chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post held on regular basis	From	To	*Pay band and Grade Pay/Pay scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the office and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To
8.	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/contract basis, please state		
a) The date of initial appointment	b) Period of Appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization
	<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate</p>		
	<p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization</p>		
10.	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details		
11.	<p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <ul style="list-style-type: none"> a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others 		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
13.	Are you in Revised Scale of Pay? If yes, give to date from which the revision took place and also indicate the pre-revised scale		

14.	Total emoluments per month now drawn		
	Basic Pay in the PB	Grade Pay	Total Emoluments
15.	In case the application belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclose		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/other Allowances etc. (with break-up details)	Total Emoluments
16.	A) Additional information , if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and, (iii) work experience and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is not sufficient)		
	B) Achievements The candidates are requested to indicate information with regard to: (i) Research Publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) Any other information (Note: Enclose a separate sheet if the space is insufficient)		
17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-Employment basis. #(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)		
	#(The option of STC/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment".		
18.	Whether belongs to SC/ST		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

(Signature of the Candidate)

Address _____

Date: _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses education qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii. His / Her integrity is certified
- iii. His / Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)