**National Institute of Plant Health Management, Hyderabad**

*(An autonomous organization under the Ministry of Agriculture & Farmers Welfare Government of India)*

***Date: 21-3-2017***

***Advertisement Notification No. 03/2017***

National Institute of Plant Health Management invites applications for the following Posts. The gist of pay and number of posts are given below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl.****No.** | **Name of the Post** | **Direct / Deputation\*** | **No. of****Posts** | **Reservation for Direct Recruitment as per roster** | **Scale of Pay /** **Pay in Pay Matrix****(7th CPC)** | **Last Date for receipt of applications** |
| 1 | Joint Director(Plant Health Engineering) | Direct / Deputation\* | 01 | UR | Level-12 Rs. 78,800- 2,09,200  | 30 days from date of publication in Employment Newspaper |
| 2 | Financial Advisor | Direct / Deputation\* | 01 | UR | Level-11 Rs. 67,700- 2,08,700 |
| 3 | Assistant Director(PHM–Horticulture & Floriculture) | Direct / Deputation\* | 01 | OBC | Level-10 Rs. 56,100- 1,77,500 |
| 4 | Assistant Director (Pest Surveillance) | Direct | 01 | PwD – (OH) |
| 5 | Scientific Officer (Pest Risk Analysis) | Direct / Deputation\* | 01 | SC | Level-07 Rs. 44,900- 1,42,400 |

**\* Rule of reservation does not apply for candidates applying on deputation basis.**

**Note:** The above vacancies are indicative and may vary as per actual requirement.

The details of educational qualifications, experience, age and other eligibility criteria, duties for appointment on Direct Recruitment / Deputation basis (including relaxations, if any) for the posts along with application proforma may be accessed from web <http://niphm.gov.in>.

**DIRECTOR GENERAL**

1. **QUALIFICATIONS & EXPERIENCE FOR DIRECT RECRUITMENT:**

|  |  |  |
| --- | --- | --- |
| **1** | **Joint Director**(Plant Health Engineering) – 1(Un-reserved)  | *Direct Recruitment / Deputation\** |
| Upper Age limit  | 1. Upto 55 years.
2. Relaxable in the case of deputationists.
 |
|  | Period of Probation | Two years in case of Direct Recruits |
|  | **ESSENTIAL**:**EDUCATIONAL QUALIFICATIONS FOR DIRECT RECRUITS**1. A First Class M.Tech. / M.E. in Agricultural Engineering with specialization in Farm Machinery and Power / Soil and Water Conservation.
* Specialisation can be established by work experience, paper publication, subjects studied exclusively in Post-Graduation.
1. Minimum work experience of 12 years of which at least 4 years of experience in Design and Operational Management of Equipment relating to Pesticide Application, Water Technology (SWC), Quality Control aspects in Agricultural Engineering.
* Experience in Research, teaching / training in the respective fields will also be considered as the required work experience.

***Minimum work experience stated above can be relaxed by the Director General in case of highly meritorious candidates if they are otherwise suitable to the post*.** |
| **TRANSFER ON DEPUTATION:**1. Persons under Central / State Governments / Universities / Recognized Research Institutions / PSUs / Statutory Boards or Autonomous organizations of Central and State Governments.

i. Holding analogous post on regular basis in the parent cadre or  department **(**or)ii. With 5 years of regular service in the grade rendered after appointment there to on a regular basis in Pay Level-11 (7th CPC) i.e. Pay Band-3 (Rs. 15,600-39,100 + GP of Rs. 6,600 of the 6th Pay Commission) or equivalent pay scales in the parent cadre or departments.1. Possessing qualifications prescribed for Direct recruits (mentioned above). However, two years relaxation from total of 12 years will be given in the case of deputationists.
 |
| **2** | **Financial Advisor** – 1(Un-reserved)  | *Direct Recruitment / Deputation\** |
| Upper Age limit  | 1. Upto 50 years.
2. Upto 55 years in the case of deputationists.
 |
| Period of Probation | Two years in case of Direct Recruits |
|  | **ESSENTIAL:**1. A first class or high second class Bachelor Degree, preferably in Commerce from recognised university or equivalent.
2. 15 years experience in accounts work holding responsible supervisory/administrative position.

**DESIRABLE:**Should be conversant with government rules and regulations/office procedures pertaining to budget preparation, accounts and audits. ***Minimum work experience stated above can be relaxed by the Director General in case of highly meritorious candidates if they are otherwise suitable to the post.***  |
| **TRANSFER ON DEPUTATION :**1. Persons under Central / State Governments / Universities / Recognized Research Institutions / PSUs / Statutory Boards or Autonomous organizations of Central / State Governments.
2. Holding analogous posts on regular basis.

OR1. With five years of service in the post having Pay Level-9 or 10 (7th CPC) i.e. Grade Pay of Rs 5400/-

OR1. Eight years of service in the post having Pay Level-7 (7th CPC) i.e. Grade Pay of Rs. 4600/-
2. Possessing qualifications mentioned above under Essential and Desirable qualifications. However, two years relaxation from the requirement of total experience will be given to deputationists.
 |
| **3** | **Assistant Director(Plant Health Management – Horticulture & Floriculture) –** **1 post for OBC** | *Direct Recruitment / Deputation\** |
| Upper Age limit  | 1. Upto 45 years.
2. Relaxable in the case of deputationists.
 |
| Period of Probation | Two years in case of Direct Recruits |
|  | **ESSENTIAL:**1. **EDUCATIONAL QUALIFICATION AND EXPERIENCE:**

A First or High Second Class (5.7 OGPA and above) Master’s Degree in Agriculture / Horticulture with specialization in Plant Pathology OR Master’s Degree in Botany with specialization in Plant Pathology ORM.Sc. in Horticulture with research area in Plant Pathology1. Minimum work experience of 5 years (3 years for candidates with Ph.D.) of which at least 3 years of experience in Integrated Disease Management.
2. **DESIRABLE:**
3. Ph.D. in the relevant subject.
4. Experience in teaching / training in Integrated Disease Management.
5. Advanced Training in Integrated Disease Management

***Minimum work experience stated above can be relaxed by the Director General in case of highly meritorious candidates if they are otherwise suitable to the post.***  |
| **TRANSFER ON DEPUTATION :**1. Persons under Central / State Governments / Universities / Recognized Research Institutions / PSUs / Statutory Semi Govt. or Autonomous organizations of Central/State Governments.
2. Holding analogous posts on regular basis.

OR1. With three years of service in the post having Pay Level-7 (7th CPC) i.e. Grade Pay of Rs. 4600/- or above

OR1. With five years of service in the post having Pay Level-6 (7th CPC) i.e. Grade Pay of Rs. 4200/-
2. Possessing qualifications mentioned above under Essential and Desirable qualifications. However, two years relaxation from total experience will be given to deputationists.
 |
| **4** | **Assistant Director (**Pest Surveillance**)** – 1 post for PwD – **(Orthopedically Handicapped)**  | *-Direct Recruitment*  |
| Upper Age limit  |  45 years  |
|  | **ESSENTIAL**:**EDUCATIONAL QUALIFICATIONS** A First Class or High Second Class (5.7 OGPA and above) Master’s Degree in 1. Agriculture / Horticulture with specialization / research area in Plant Pathology/ Entomology / Nematology OR
2. Plant Pathology / Entomology / Nematology OR
3. Botany with specialization in Plant Pathology OR
4. Zoology with specialization in Entomology / Nematology OR
5. Agronomy with project work on Weed Science

**EXPERIENCE**Minimum work experience of 4 years (2 years for candidates with Ph.D.) in Plant Protection work. * Experience in Research, teaching/training in the respective fields will also be considered.

**DESIRABLE:**1. Advanced Training in Pest Surveillance.
2. Ph.D. in the relevant subject.

***Minimum work experience stated above can be relaxed by the Director General in case of highly meritorious candidates if they are otherwise suitable to the post.*** |
| **5** | **Scientific Officer (Pest Risk Analysis)** – 1 **Reserved to SC** | *Direct Recruitment / Deputation\** |
| Upper Age limit  | 1. Upto 35 years.
2. Relaxable in the case of deputationists.
 |
| Period of Probation | Two years in case of Direct Recruits |
|  | **ESSENTIAL**:1. A First or Second Class Masters’ Degree in Plant Pathology / Entomology.

ORAgriculture with specialization in Plant Pathology / Entomology / Nematology.ORBotany with specialization in Plant Pathology.ORZoology with specialization in Entomology / Nematology.ORM.Sc. in Agronomy with specialization in Weed Science.1. Minimum work experience of 5 years (2 years for candidates with Ph.D.) of which at least 2 years of experience in Integrated Pest Management / Integrated Disease Management / Integrated Weed Management.

**DESIRABLE:**1. Ph.D. in the relevant subject.
2. Advanced Training in IPM / SPS / Plant Quarantine / Integrated Disease Management / Integrated Weed Management.

***Minimum work experience stated above can be relaxed by the Director General in case of highly meritorious candidates if they are otherwise suitable to the post.*** |
| **TRANSFER ON DEPUTATION:**1. Persons under Central / State Governments / Universities / Recognized Research Institutions / PSUs / Statutory Boards or Autonomous organisations of Central and State Governments.
2. Holding analogous posts on regular basis.

OR1. With five years of service in the Post having Pay Level-6 (7th CPC) i.e. Grade Pay of Rs. 4,200/- or above
2. Possessing qualifications prescribed for Direct recruits (mentioned above). However, two years relaxation from total of 5 years will be given in the case of deputationists.
 |

**\* Rule of reservation is not applicable for candidates applying on deputation basis.**

**Note:** The above vacancies are indicative and may vary as per actual requirement.

**GENERAL TERMS AND CONDITIONS:–**

* + 1. Age limit will be reckoned with reference to the closing date for receipt of the applications.
		2. Upper age limit for persons with disabilities shall be relaxable
			1. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A (viz. JD (PHE), FA, AD – PHM (H & F) and AD (PS)) and Group B (i.e. SO (PRA)) posts where recruitment is made otherwise than through open competitive examination; and
			2. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A and Group B posts through open competitive examination;
		3. Only such persons would be eligible for PwD reservation in services/posts who suffer from not less that 40 percent of relevant disability. A person who wants to avail of benefits of reservation would have to submit a Disability Certificate issued by a Competent Authority.
		4. “Relaxation of upper age limit in respect of reserved categories such as SC/ST/OBC/PHE/Ex-servicemen etc., as per GOI orders. (in terms of G.I., Dept. of Per. &Trg., Notfn. No. 15012/6/98- Estt. (D), dated 21st December, 1998. **OBC candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation.**
		5. The Rule of Reservation is not applicable in the case of deputationists. However, subject to availability, eligible candidates belonging to reserved categories will be duly considered as per rules in force.
		6. The Medical facilities applicable to government employees will be extended to the deputationists.
		7. In the case of direct recruitment the selected candidates will be governed by the New Pension Scheme, 2004, Govt. of India.
		8. The Probation period for direct recruits will be Two years as per the rules in force.
		9. The applications in prescribed proforma (through proper channel in case of service candidates) should reach the Registrar i/c, National Institute of Plant Health Management, Rajendranagar, Hyderabad 500 030, Telangana, **within 30 days from date of publication in Employment newspaper** **by 5.30 p.m.** Persons working in Govt. service should apply through proper channel only. In case it takes time to obtain clearance from the Head of Department, an advance copy of the application can be sent on or before the closing date. However the application through proper channel should reach NIPHM by the time of scrutiny, else the advance copy will not be considered.

(separate application formats for Regular & Deputation basis are enclose herewith)

* + 1. Self-attested copies of all educational qualifications along with experience, age relaxation and other certificates are required to be enclosed invariably. Applications without proper enclosures will not be considered for determining the eligibility of the candidates for the selection.
		2. Documentary evidence in support of the candidates claim of experience in specific/relevant area shall be enclosed invariably. Applications received without proof as specified will not be considered for further scrutiny/shortlisting.
		3. “**Age and qualifications can be relaxed in exceptional cases by the Director General”.**
		4. **The total experience requirement as stipulated may be relaxed by the Director General, NIPHM, in case of brilliant and suitable candidates only**.
		5. Only candidates willing to take-up residence (throughout their service) within a radius of 3km of NIPHM can apply.
		6. Please visit NIPHM website <http://niphm.gov.in> for the details of duties to be performed and for downloading the prescribed application proforma.
		7. Mere fulfilling the qualifications will not entail a right for claiming of shortlisting for written test/interview/appointment.
		8. In case of any dispute with regard to screening of the applications, the decision of DG, NIPHM shall be final.
		9. **No correspondence will be entertained with the non-shortlisted or non-selected candidates.**
		10. **The candidates who have already applied and attended Written Test / PPT / Interview and not selected in response to earlier advertisements of NIPHM need not apply again. In spite of which, if they apply, their application will not be considered.**
		11. Canvassing in any form is not accepted and will lead to the disqualification of such candidates. The decision of DG, NIPHM will be final in this regard.
1. **PROCEDURE FOR SELECTION**

|  |  |  |
| --- | --- | --- |
| 1 | **Joint Director****(Plant Health Engineering)** | ***Shortlisted candidates will be required to make a power point presentation for 15 minutes duration (on the work done by the applicant, preferably in the area of sustainable agriculture), and attend the interview.***(date of interview will be communicated later) |
| 2 | **Financial Advisor** | ***Shortlisted candidates will be required to attend Written Test followed by Interview, which will cover knowledge of GFR rules.***(date of Written Test and Interview will be communicated later) |
| 3 | **Assistant Director****(Plant Health Management – Horticulture & Floriculture)** | ***Selection will be based on Written Test followed by PPT and Interview.*** **Syllabus :** 1. Plant Pathology – History and Principles of Plant Pathology.
2. Preparation of media, isolation of pathogens and their identification, preservation of microorganisms in pure culture.
3. Molecular detection of pathogens using different methods.
4. Management of pathogens through satellite antisense – RNA, Ribozymes etc.
5. Mycology
6. Plant bacteriology
7. Plant Virology
8. Plant disease epidemiology
9. Diseases of important crop plants, vegetables, flowers, fruits and their management.
10. General principles of plant quarantine.
11. Sanitary and phytosanitary issues.
12. Use of antagonistic microorganisms in biological control of plant pathogens.
13. Integrated disease management of crop plants, flowers and fruit crops.
 |
| 4 | **Assistant Director****(Pest Surveillance)** | ***Selection will be based on Written Test followed by PPT and Interview.*** The Syllabus for written test shall be sent to shortlisted candidates through e-mail and hosted in NIPHM Website. |
| 5 | **Scientific Officer****(Pest Risk Analysis)** | ***Shortlisted candidates will be called for Written Test, power point presentation for 15 minutes duration (on the work done by the applicant, preferably in the area of sustainable agriculture), and followed by interview.***The Syllabus for written test shall be sent to shortlisted candidates through e-mail and hosted in NIPHM Website. |

1. **DUTIES OF THE POSTS**

|  |  |  |
| --- | --- | --- |
| 1 | **Joint Director** **(Plant Health Engineering)** | * As Head of Plant Health Engineering Division, plan and coordinate various training programmes of the Division under the guidance of Director General, NIPHM.
* Undertake Research & Development in Plant Health Engineering systems relating to Application Technology, Farm Power, Post-Harvest Technology, Irrigation under guidance of Director General, NIPHM.
* Supervise other Divisional activities including transport management.
* Any other duties as assigned by Director General, NIPHM from time to time.
 |
| 2 | **Financial Advisor** | The Financial Advisor shall assist the Director General in the financial management of the Institute. He shall be in-charge of all accounting of receipts, payments, Provident Funds, Investment, Budget, Audit and allied matters of the Institute. He shall, in particular –1. Advise the Director General on all matters falling within the field of delegated powers;
2. Establish and maintain a system of financial control governing the allocation and use of funds;
3. keep himself closely associated with the formulation of schemes and important expenditure and income proposals, from their initial stages;
4. associate himself with evaluation of progress/performance in the case of projects and other continuing schemes and see that the result of such evaluation studies are duly taken into account in the budget formulation;
5. Watch settlement of audit objections, Inspection reports, etc.
6. Organize effective Internal Audit;
7. To ensure accuracy in accounts and in other basis records;
8. To review systems and procedures as have a financial bearing, to reduce costs, promote efficiency and safe guards the interests of the Institute.
9. The Financial Advisor or such Officer designated by the Director General shall examine and advise Director General in every case of re-appropriation of funds.
10. Function as the Drawing & Disbursing Officer for the establishment of the Institute.
11. Any other duties assigned by the Director General.
 |
| 3 | **Assistant Director****(Plant Health Management – Horticulture & Floriculture)** | As Sub-divisional heads they are expected to plan, implement and coordinate various activities of their sub-divisions to enable the Joint Directors / Directors accomplish the responsibilities assigned. Any other duties assigned by the Joint Directors, Directors or the Director General from time to time. |
| 4 | **Assistant Director (Pest Surveillance)**  | As Sub-divisional heads they are expected to plan, implement and coordinate various activities of their sub-divisions to enable the Joint Directors / Directors accomplish the responsibilities assigned. Any other duties assigned by the Joint Directors, Directors or the Director General from time to time. |
| 5 | **Scientific Officer (Pest Risk Analysis)** | As Sub-divisional heads they are expected to plan, implement and coordinate various activities of their sub-divisions to enable the Joint Directors / Directors accomplish the responsibilities assigned. Any other duties assigned by the Joint Directors, Directors or the Director General from time to time. |

**REGISTRAR**

***Advertisement Notification No. 03/2017***

**Application Form for Direct Recruitment basis**

**P R O F O R M A**

**APPLICATION FOR THE POST OF…………………….on Regular Basis (Direct Recruitment)**

Affix Passport size Photograph

1. Name :

 (in Block letters)

2. Father’s/Husband Name :

3. Date of Birth (in Christian era) :

4. Age : Years……..Months…………..Days…..………

(as on last date of receipt of applications)

5. ADDRESS FOR CORRESPONDENCE :

* 1. Present :
	2. Permanent :
	3. Email ID : 1.

 2.

* 1. Mobile :
	2. Phone No. (STD/ISD code) :
1. **EDUCATIONAL QUALIFICATIONS:-**

(Enclose self-attested copies without which applications will not be considered for scrutiny).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QUALIFICATION** | **YEAR** | **UNIVERSITY** | **CLASS & % OF MARKS** | **REMARKS****(Awards if any)** |
|  |  |  |  |  |

1. **TECHNICAL QUALIFICATIONS:-**

(Enclose attested copies)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **QUALIFICATION** | **YEAR** | **BOARD/ UNIVERSITY** | **CLASS & % OF MARKS** | **REMARKS****(Awards if any)** |
|  |  |  |  |  |

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1. Details of employment in the chronological order in the table indicated below. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient. (Enclose attested copies)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Office/Instt./Organisation | Post held | From | To | Scale of pay andbasic pay therein | Nature ofdutiesperformed |
|  |  |  |  |  |  |

1. Nature of present employment i.e. ad-hoc or :

temporary or quasi-permanent or permanent.

1. Additional details about present employment. :

 Please state whether working under:-

 (indicate the name of your employer against

the relevant column)

(a) Central Government :

(b) State Government :

(c) Autonomous Organization :

(d) Public Undertakings :

(e) Universities :

(f) Others :

1. Present Pay & Grade Pay / Pay Band :
2. Additional information, if any, which you would like :

to mention in support of your suitability for the post.

 (This among other things may provide information with regard to

(i) Additional academic qualifications :

(ii) Professional training :

(iii) Work experience (over and above the prescribed) :

 (enclose a separate sheet if the space is insufficient)

1. Whether belongs to SC/ST/OBC/OC/

 PH/Ex-Serviceman (Proof to be enclosed)

 (OBC Candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation and for considering to the reserved OBC post)

1. Remarks

 (The candidates may indicate information with regard to

(i) research publications and reports and special projects :

(ii) Awards/scholarship/official appreciation :

(iii) affiliation with professional bodies/institutions/societies and :

(iv) any other information. :

 (enclose a separate sheet if the space is insufficient)

1. I certify that particulars furnished above are true.
2. I am willing to stay in the quarters if allotted or within 3km radius of NIPHM for entire length of service.

Date :

Place : **SIGNATURE OF CANDIDATE**

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Dated: Signature of the Head of Department

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***Advertisement Notification No. 03/2017***

**Application Form for Deputation basis**

**P R O F O R M A**

**APPLICATION FOR THE POST OF…………………………….on Deputation Basis**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Name and Address(in Block Letters) |  | Affix Passport size Photograph |
|  | Mobile No. |  |
|  | E-mail Address |  |
| 2. | Date of Birth (in Christian era) |  |
| 3. | i) Date of entry into service |  |
|  | ii) Date of retirement under Central/State Government Rules |  |
| 4. | Educational Qualifications  |  |
| 5. | Whether Educational and other qualifications required for the post are satisfied. **(If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)** |  |
|  | **Qualifications/Experience required as mentioned in the advertisement/vacancy circular** | **Qualifications/Experience possessed by the officer** |
|  | **Essential** | **Essential** |
|  | A) Qualification | A) Qualification |
|  | B) Experience  | B) Experience  |
|  | **Desirable**  | **Desirable** |
|  | A) Qualification | A) Qualification |
|  | B) Experience  | B) Experience  |
|  | 5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs **by the Administrative Ministry/Department/Office** at the time of issue of circular and issue of Advertisement in the Employment news5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects an subsidiary subjects may be indicated **by the Candidate** |
| 6. | Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. |  |
|  | **6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work Experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied**  |
| 7. | Details of Employment, Chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**  |
| Office/Institution | Post held on regular basis | From | To | \*Pay band and Grade Pay/Pay scale of the post held on regular basis | Nature of Duties (in detail) highlighting experience required for the post applied for |
|  |  |  |  |  |  |
| **\*Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the office and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below: |

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|  |  |  |  |
| --- | --- | --- | --- |
| Office/Institution | Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme | From | To |
|  |  |  |  |
| 8. | Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent  |  |
| 9. | In case the present employment is held on deputation/contract basis, please state |  |
| a) The date of initial appointment | b) Period of Appointment on deputation/contract | c) Name of the parent office/organization to which the applicant belongs. | d) Name of the post and pay of the post held in substantive capacity in the parent organization |
|  |  |  |  |
|  | **9.1 Note:** In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate |  |
|  | **9.2 Note:** Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization |  |
| 10. | If any post held on deputation in the past by the applicant, date of return from the last deputation and other details  |  |
| 11. | **Additional details about present employment:**Please state whether working under (indicate the name of your employer against the relevant column)1. Central Government
2. State Government
3. Autonomous Organization
4. Government Undertaking
5. Universities
6. Others
 |  |
| 12. | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade |  |
| 13. | Are you in Revised Scale of Pay? If yes, give to date from which the revision took place and also indicate the pre-revised scale |  |

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|  |  |
| --- | --- |
| 14. | Total emoluments per month now drawn  |
| Basic Pay in the PB | Grade Pay | Total Emoluments  |
|  |  |  |
| 15. | In case the application belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclose  |
| Basic Pay with Scale of Pay and rate of increment | Dearness Pay/Interim relief/other Allowances etc. (with break-up details) | Total Emoluments |
|  |  |  |
| 16. | **A) Additional information,** if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and, (iii) work experience and above prescribed in the Vacancy Circular/Advertisement)(Note: Enclose a separate sheet, if the space is not sufficient)  |  |
|  | **B)Achievements**The candidates are requested to indicate information with regard to:(i) Research Publications and reports and special projects(ii) Awards/Scholorships/Official Appreciation(iii) Affiliation with the professional bodies/institutions/societies (iv) Patents registered in own name or achieved for the organization(v) Any research/innovative measure involving official recognition (vi) Any other information**(Note: Enclose a separate sheet if the space is insufficient)** |  |
| 17. | Please state whether you are applying for deputation (ISTC)/Absorption/Re-Employment basis. #(Officers under Central/State Governments are only eligible for “Absorption”. Candidates of non-Government Organizations are eligible only for Short Term Contract) |  |
|  | #(The option of STC/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by “STC” or “Absorption” or “Re-employment”.  |  |
| 18. | Whether belongs to SC/ST |  |

 I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

 **(Signature of the Candidate)**

Address

Date:

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**Certification by the Employer/Cadre Controlling Authority**

 The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses education qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

1. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.
2. His / Her integrity is certified
3. His / Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
4. No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)

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