

NOTE

The examination pattern for Written Test for the post of **Lower Division Clerk** is furnished below:-

WRITTEN TEST COMPRISING OF :-

1. Essay writing (General topics)
2. Precise writing
3. General Grammar
4. Letter Writing
5. Comprehension
6. Administrative Knowledge (Tottenham system of Office Procedure & Management)
7. Procurement of Goods & Services

General topics for essay writing, Lecture notes for serial no. 06 and 07 are placed in the NIPHM website: <http://niphm.gov.in> for the above test.

Sd/-
REGISTRAR