

**National Institute of Plant Health Management, Hyderabad**

*(An autonomous organization under the Ministry of Agriculture & Farmers Welfare Government of India)*

**Advertisement Notification No. 3/2015**

National Institute of Plant Health Management invites applications for the following Posts as mentioned against the post. The gist of pay and number of posts are given below:

Sl.No.	Name of the Post	Direct/Deputation	No. of Posts	Reservation for Direct Recruitment as per roster	Pay Band & Grade Pay	Last Date
1.	Director (Pesticide Management Division)	-Direct /Deputation	1	1(UR)	Rs. 37400-67000 & GP Rs.8,900	30 days from the date of publishing in Employment Newspaper.
2.	Assistant Director (Rodent Pest Management)	-Direct /Deputation	1	1 (UR)	PB3 Rs. 15,600-39100+GP Rs. 5,400/-	
3.	Technician (Mechanic)	Direct recruitment	1	1 PwD (OH-Orthopedically Handicapped)	PB1- Rs. 5,200-20,200 + GP RS. 2,400/-	
4.	Lab Attendant	Direct recruitment	2	2 (UR)	PB1- Rs. 5,200-20,200 + GP RS. 1800/-	
5.	MTS (Category-I)	Direct Recruitment	3	2 (UR) 1(OBC)	PB1- Rs. 5,200-20,200 + GP RS. 1800/-	
6.	MTS (Category-II)	Direct Recruitment	3	2 (UR) 1(OBC)	PB1- Rs. 5,200-20,200 + GP RS. 1800/-	
7.	MTS (Category-III)	Direct Recruitment	4	2 (UR) 1(SC) 1(PwD (VH-Visually Handicapped) )	PB1- Rs. 5,200-20,200 + GP RS. 1800/-	

The details of educational qualifications, experience, age and other eligibility criteria, duties for appointment on Direct Recruitment / Deputation basis (including relaxations, if any) for the posts along with application proforma may be accessed from web <http://niphm.gov.in>.

**Director General**

**A. QUALIFICATIONS & EXPERIENCE FOR DIRECT RECRUITMENT, OR  
TRANSFER ON DEPUTATION:**

<b>1</b>	<b>Director (Pesticide Management Division)</b>	<i>-Direct/Deputation basis</i>
	<b>Age limit</b>	<p>i. 55 years (Relaxable by 2 years in exceptional cases)</p> <p>ii. Relaxable in the case of deputationists</p>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>		
<p><b><u>ESSENTIAL:</u></b></p> <ol style="list-style-type: none"> <li>1. A First or High Second Class (above 57%) Master's Degree in Organic Chemistry or Analytical Chemistry or Agricultural Chemistry with at least 6 years of experience in Pesticides formulation and Residue analysis including teaching/training etc.</li> <li>2. OR</li> <li>3. Masters in Agriculture with atleast 15 years experience in Pesticide Formulation Analysis/Pesticide Residue Analysis.</li> <li>4. Ph.D in the relevant subject.</li> <li>5. Minimum work experience of 17 years</li> </ol> <p><b><u>DESIRABLE:</u></b></p> <ol style="list-style-type: none"> <li>1. Advanced Training in Pesticide Formulation and Residue analysis.</li> <li>2. Experience in management of projects/programmes including training programmes.</li> <li>3. Experience in formulating standard protocols for pesticide analysis and provisions of Insecticides Act, 1968.</li> </ol> <p><b><u>TRANSFER ON DEPUTATION :</u></b></p> <ol style="list-style-type: none"> <li>a. Persons under Central/State Governments/Universities/Recognized Research Institutions/ PSUs /Statutory Semi-governments or Autonomous organizations. <ol style="list-style-type: none"> <li>i) Holding analogous posts on regular basis. OR</li> <li>ii) With two years of service in the post having Grade Pay of Rs. <b>8700/-</b> OR With five years of service in the post having Grade Pay of Rs. <b>7600/-</b> OR With seven years of service in the post having Grade Pay of Rs. <b>6600/-</b></li> </ol> </li> <li>b. Possessing qualifications mentioned above under Essential and Desirable qualifications. <u>However, three years relaxation may be given to the deputationists regarding the requirement of total experience of 17 years.</u></li> </ol>		
<b>2</b>	<b>Assistant Director (Rodent Pest Management) – I (UR)</b>	<i>-Direct/Deputation basis</i>
	<b>Age limit</b>	<p>i. Upto 45 years</p> <p>ii. Relax able in case of deputationists</p>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>		
<p><b><u>ESSENTIAL:</u></b></p> <ol style="list-style-type: none"> <li>1. A First or High Second Class (above 57%) Master's Degree in Zoology/Agriculture/Horticulture/Entomology/Veterinary Science with specialization in Rodent /other Vertebrate Pest Management, which can be established by work experience, paper publication, subjects studied exclusively in Post-Graduation.</li> <li>2. Minimum work experience of 7 years (4 years for candidates with Ph.D) of which at least 3 years experience in Rodent Pest Management or research work in rodentology. <ul style="list-style-type: none"> <li>• Experience in Research, teaching/training in the respective fields will also be considered as the required work experience.</li> </ul> </li> </ol> <p><b><u>DESIRABLE:</u></b></p> <ol style="list-style-type: none"> <li>1. Experience in Management of Projects/programmes in Vertebrate Pest Control.</li> <li>2. Ph.D in the relevant subject.</li> </ol> <p><b><u>TRANSFER ON DEPUTATION :</u></b></p> <ol style="list-style-type: none"> <li>a. Persons under Central/state Governments/Universities/Recognized Research Institutions/ PSUs /Statutory Boards or Autonomous organizations of Central and State Governments.</li> </ol>		

	i. Holding analogous posts on regular basis. OR ii. With three years of service in the Post having Grade Pay of Rs. 4,600/- or above. OR With seven years of service in the post having Grade pay of Rs. 4,200/- or above. b. Possessing qualifications mentioned above under essential & desirable qualifications. <u>However two years relaxation from total work experience of 7 years will be given in case of deputationists.</u>	
<b>3</b>	<b>Technician (Mechanic) - 1 post PwD (OH-Orthopedically Handicapped)</b>	Direct recruitment
	<b>Age limit</b>	<i>Between 18 to 27 years</i>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>		
<b><u>ESSENTIAL</u> :</b> A. 12 <sup>th</sup> pass with Diploma* in Automobile Engineering /Motor Mechanic or equivalent from the recognized Institution/Board with one year experience in the relevant field. OR B. Matriculation (10 Pass) with ITI in Automobile Engineering /Motor Mechanic or equivalent from the recognized Institution/Board with five years experience in the relevant filed. *the above diploma course duration should be of atleast two year or above.		
<b>4</b>	<b>Lab Attendant - 2 (UR)</b>	Direct recruitment
	<b>Age limit</b>	<i>Between 18 to 27 years</i>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>		
<b>A. <u>ESSENTIAL</u> :</b> <b>EDUCATIONAL:</b> Matriculation or Equivalent pass and may perform the duties as prescribed in Annexure –II. <b>B. <u>DESIRABLE</u> :</b> a. 12 <sup>th</sup> pass (Intermediate) from a recognized board /university with Physics, Chemistry and Maths as subjects or 12 <sup>th</sup> pass (Intermediate) from a recognized board /university with Physics, Chemistry & Biology as subject. b. Having knowledge in any of the following areas supported with certificate from recognized Institute/University. 1. Vocational (Crop Production) * 2. ITI (Mechanic Agriculture) * *the above course duration should be of atleast one year or above.		
<b>5</b>	<b>Multi-Tasking Staff(Category-I) – 03 posts 2 (UR) 1(OBC)</b>	Direct recruitment
	<b>Age limit</b>	<i>Between 18 to 27 years</i>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>		
<b>ESSENTIAL</b> Matriculation or Equivalent pass <b>DESIRABLE :</b> Certificate course (Mechanic Motor Vehicle/Motor Driving cum Mechanic with valid LMV/HMV driving License). The above course duration should be of atleast one year or above. MTS Shall perform the duties as prescribed in Annexure –I including the above duties.		
<b>6</b>	<b>Multi-Tasking Staff (Category-II) – 03 Posts 2 (UR) 1(OBC)</b>	Direct recruitment
	<b>Age limit</b>	<i>Between 18 to 27 years</i>
<b>QUALIFICATIONS &amp; EXPERIENCE:</b>		
<b>ESSENTIAL</b> Matriculation or Equivalent pass <b>DESIRABLE :</b> Certificate course (Gardening/Landscaping/Agricultural Field Operations). The above course duration should be of atleast one year or above. MTS Shall perform the duties as prescribed in Annexure –I including the above duties.		

<b>7</b>	<b>Multi-Tasking Staff (Category-III) – 04 Posts</b> ( For Sweeping, Cleaning, Peon /Attendant duties) 2 (UR),1(SC),1(PwD (VH-Visually Handicapped) )	Direct recruitment
	<b>Age limit</b>	<i>Between 18 to 27 years</i>
	<b>QUALIFICATIONS &amp; EXPERIENCE:</b>	
	<b>ESSENTIAL</b> Matriculation or Equivalent pass  MTS Shall perform the duties as prescribed in Annexure –I including the above duties.	

**The above vacancies are indicative and may vary as per actual requirement**

## **GENERAL TERMS AND CONDITIONS for Direct Recruitment, or Transfer on Deputation:-**

- i. Age limit will be reckoned with reference to the closing date for receipt of the applications.
- ii. Upper age limit for persons with disabilities shall be relaxable
  1. by ten years (15 years for SCs,STs, and 13 years for OBCs ) in case of direct recruitment to Group 'C' and Group D posts;
  2. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A and Group B posts where recruitment is made otherwise than through open competitive examination; and
  3. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A and Group B posts through open competitive examination;
- iii. Only such persons would be eligible for PwD reservation in services/posts who suffer from not less than 40 percent of relevant disability. A person who wants to avail of benefits of reservation would have to submit a Disability Certificate issued by a Competent Authority.
- iv. "Relaxation of upper age limit in respect of reserved categories such as SC/ST/OBC/PHE/Ex-servicemen etc., as per GOI orders. (in terms of G.I., Dept. of Per. &Trg., Notfn. No. 15012/6/98-Estt. (D), dated 21<sup>st</sup> December, 1998.**OBC candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation and for considering to the reserved OBC post.**
- v. The Rule of Reservation is not applicable in the case of deputationists. However, subject to availability, eligible candidates belonging to reserved categories will be duly considered as per rules in force.
- vi. The Medical facilities applicable to government employees will be extended to the deputationists.
- vii. In the case of direct recruitment the selected candidates will be governed by the New Pension Scheme, 2004, Govt. of India.
- viii. The Probation period for direct recruits will be Two years as per the rules in force.
- ix. The applications in prescribed proforma (through proper channel in case of service candidates )should reach the Registrari/c, National Institute of Plant Health Management, Rajendranagar, Hyderabad 500 030, Telangana, **on or before 30 days from the date of publishing in Employment Newspaper.** Persons working in Govt. service should apply through proper channel only. In case it takes time to obtain clearance from the Head of Department, an advance copy of the application can be sent on or before the closing date. However the application through proper channel should reach NIPHM by the time of scrutiny, else the advance copy will not be considered.
- x. **Self-attested copies of all educational qualifications along with experience, age relaxation and other certificates are required to be enclosed invariably. Applications without proper enclosures will not be considered for scrutiny.**
- xi. **(a) In case of Director (PMD):** The requirement of total experience, Ph.D and age limit may be relaxed by the Selection Committee in respect of appointment on deputation from Govt. Organizations (both Central and State Govt.), if they are otherwise well-qualified and holding an analogous post or one step below with requisite experience.  
**(b) In case of AD(RPM) & other posts:** "Age and qualifications can be relaxed in exceptional cases by the Director General".
- xii. Only candidates willing to take-up residence (throughout their service) within a radius of 3km of NIPHM can apply.
- xiii. Please visit NIPHM website <http://niphm.gov.in> for the details of duties to be performed and for downloading the prescribed application proforma.
- xiv. Mere fulfilling the qualifications will not entail a right for claiming of shortlisting/ for written test /appointment.
- xv. In case of any dispute with regard to screening of the applications, the decision of DG, NIPHM shall be final.
- xvi. **No correspondence will be entertained with the non-shortlisted or non-selected candidates.**
- xvii. Canvassing in any form is not accepted and will lead to the disqualification of such candidates. The decision of DG, NIPHM will be final in this regard.

**Director General**

## B. PROCEDURE FOR SELECTION

1. **Director (PMD):** Shortlisted candidates will be required to make a power point presentation for 15 minutes duration (on the work done by the applicant, preferably in the area of sustainable agriculture), and attend the interview.
2. **Assistant Director (RPM):** Selection to the post will be based on written test, Power Point Presentation and Interview. The candidates should make a power point presentation for 15 minutes duration.
3. **Technician (Mechanic):** Selection to the post will be based on written test
4. **Lab Attendant:** Selection to the post will be based on written test
5. **Multi Task Staff :** Selection to the post will be based on written test and Trade test as applicable

**Syllabus for written test will be uploaded in NIPHM website.**

## ANNEXURE I

### C. DUTIES OF THE POSTS

#### 1. Director (PMD):

To assist the Director General in planning, organising and conducting programmes to build a pool of Master trainers in the field of pesticide formulation and residue analysis & monitoring. Provide project advisory services and technical consultancy besides undertaking Policy analysis, Program oriented Research / Appraisal and Studies relating to pesticide management and to provide Policy support to Government of India. To Develop Standards and Systems in Pesticide Analysis including Residue monitoring. Overall supervision and coordination of all the divisions attached to the Director (Pesticide Management). Assist the Director General to forge systematic linkages with the national and international organisations. Any other duties assigned by Director General from time to time.

#### 2. ASSISTANT DIRECTOR (RPM):

As Sub-divisional head he/she is expected to plan, implement and coordinate various activities of concerned sub-division to enable the Joint Director / Director accomplish the responsibilities assigned. Any other duties assigned by the Joint Director/Director or the Director General from time to time.

#### 3. Technician (Mechanic):

- a. To assist superior in carrying minor repairs, opening and assemble of Mechanical plants
- b. To operate stationary plant in workshop and shall also be responsible for the quality and workmanship of work/job done.
- c. Servicing, repairs and overhead adjustment to controls, opening, inspection and assembly of Mechanical plants.
- d. Any other work assigned by the Competent Authority .

#### **4. Tentative duties to be performed by Lab Attendant**

- a) Assisting the technical staff/officers in laboratory or in filed, wherever required.
- b) Assisting the technical staff/officers in workshop, cleaning of vehicle/machinery of the office
- c) Cleaning of laboratory in NIPHM
- d) Opening and Closing of rooms
- e) Physical maintenance of records of the Lab.
- f) General cleanliness and upkeep of the Lab.
- g) Carrying of files and other paper within the building.
- h) Watch and ward duties
- i) Dusting of furniture etc
- j) Any other work assigned by the superior authority.

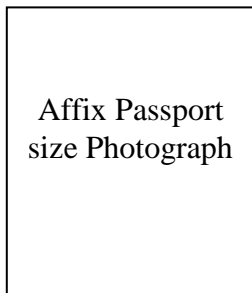
#### **5. Tentative duties to be performed by Multi-Tasking Staff**

- i. Physical maintenance of records of the section.
- ii. General cleanliness and upkeep of the section/Unit.
- iii. Carrying of files and other paper within the building.
- iv. Photo copying, sending of FAX etc.
- v. Other non-clerical work in the Section/Unit
- vi. Assisting in routine office work like diary, dispatch etc, including on computer
- vii. Delivering of Dak (outside the building)
- viii. Watch and ward duties
- ix. Opening and Closing of rooms
- x. Cleaning of Rooms.
- xi. Dusting of furniture etc
- xii. Cleaning of building, fixture etc
- xiii. Driving of vehicle having valid driving license.
- xiv. Upkeep of parks, lawns, potted plants etc.
- xv. Any other work assigned by the superior authority.

**PROFORMA**

**APPLICATION FOR THE POST OF.....on Regular/ Deputation Basis**

1. Name :  
(in Block letters)
2. Father's/Husband Name :
3. Date of Birth (in Christian era) :
4. Age (as on date ..... ) : Years.....Months.....Days.....
5. ADDRESS FOR CORRESPONDENCE :
- a. Present :
- b. Permanent :
- c. Email ID : 1.  
2.
- d. Mobile :
- e. Phone No. (STD/ISD code) :



6. **EDUCATIONAL QUALIFICATIONS:-**  
(Enclose self attested copies without which applications will not be considered for scrutiny).

QUALIFICATION	YEAR	UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)

7. **TECHNICAL QUALIFICATIONS:-**  
(Enclose attested copies)

QUALIFICATION	YEAR	BOARD/ UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)



Details of employment in the chronological order in the table indicated below. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

(Enclose attested copies )

Office/Instt./ Organisation	Post held	From	To	Scale of pay and basic pay therein	Nature of duties performed

8. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent. :

10. Additional details about present employment. :

Please state whether working under:-

(indicate the name of your employer against the relevant column)

(a) Central Government :

(b) State Government :

(c) Autonomous Organization :

(d) Public Undertakings :

(e) Universities :

(f) Others :

11. Present Pay & Grade Pay / Pay Band :

12. Additional information, if any, which you would like to mention in support of your suitability for the post. :

(This among other things may provide information with regard to

(i) Additional academic qualifications :

(ii) Professional training :

(iii) Work experience (over and above the prescribed) :

(enclose a separate sheet if the space is insufficient)

13. Whether belongs to SC/ST/OBC/OC/PH/Ex-Serviceman (Proof to be enclosed) (OBC Candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation and for considering to the reserved OBC post)

14. Remarks

(The candidates may indicate information with regard to

(i) research publications and reports and special projects :

(ii) Awards/scholarship/official appreciation :

(iii) affiliation with professional bodies/institutions/societies and :

(iv) any other information. :

(enclose a separate sheet if the space is insufficient)

15. I certify that particulars furnished above are true.

16. I am willing to stay in the quarters if allotted or within 3km radius of NIPHM for entire length of service.

Date :

Place :

**SIGNATURE OF CANDIDATE**

It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.

Dated:

Signature of the Head of Department