



**National Institute of Plant Health Management**

Department of Agriculture & Cooperation

Ministry of Agriculture, Government of India



रा व स्वा प्र सं  
**NIPHM**

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Rajendra Nagar,

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F. No. NIPHM/ICT/13/Computers/13-14

Dated: 09/04/2013

To

(As per list \*)

*\*(The tender document is also being uploaded on the NIPHM website <http://niphm.gov.in> and the other prospective bidders can make use of the document down loaded from the website)*

Sub:- Limited Tender for Procurement of Desktop PC's & Laptop computers- reg.

\* \* \*

Sir/Madam,

National Institute of Plant Health Management (NIPHM) invites **'Sealed Bids'** from the **reputed manufacturers/authorized distributors/dealers** for procurement of **"Desktop PC's & Laptop computers"** Detailed terms and conditions and list of items required may be downloaded from the NIPHM website <http://niphm.gov.in>

The schedule of receipt and opening of quotations is as under:-

Last date and time for receipt of bids        ::        14:00 hrs on  
23/04/2013.

Date & Time for opening of bids                ::        15:00 hrs on  
23/04/2013.

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**Administrative Officer**  
**For Registrar**

## **TERMS AND CONDITIONS:**

### **I. GENERAL INSTRUCTION TO BIDDING:**

- a. Any offer made in responses to this tender when accepted by NIPHM will constitute a contract between the parties.
- b. Tenderer is exempted from Earnest Money Deposit
- c. The Contract shall be interpreted under Indian laws and all disputes will be resolved **within Hyderabad Jurisdictions**. In case of any dispute, the decision of NIPHM, Hyderabad shall be final and binding.
- d. The supplier will be fully responsible for any loss in transit and will also be responsible for safe delivery of the goods/stores in good conditions at NIPHM.
- e. Quotation should be valid for a minimum period of SIXTY DAYS from opening of tender. The sealed quotation duly super scribing on the envelop **“Quotation for supply of Desktop PC’s & Laptop Computers with tender no.....and due date.....”** should reach on or before the specified date and time to the Registrar NIPHM, Rajendranagar, Hyderabad-500 030. Tenders received after due date and time shall be rejected.
- f. The NIPHM takes no responsibility for delay, loss or non-receipt of quotations/documents sent by post and reserves the right to accept or reject any part/full of the quotation without assigning any reasons whatsoever.
- g. The rates quoted should be inclusive of all charges such as Octroi, packing, forwarding, insurance and loading, unloading, freight and clearance etc. and bidder should undertake to supply goods at NIPHM at his cost.
- h. The VAT/Sales/General taxes where legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done it will be treated that the price is inclusive of VAT & other taxes. VAT/CST registration No. and date of its validity should be indicated. This Institute will not provide “C” & “D” forms, hence quote for the taxes actually leviable. The firm must quote their TIN No. , PAN No., (IT returns) VAT registration no. etc. in the quotation (attested copies to be enclosed).
- i. The rates should be mentioned clearly in both figures and words for each item in the quotation. If there is any variation in figures and words rates quoted in words will be taken in to consideration. The overwriting, cutting, erasing, if any should clearly be indicated duly attested.
- j. The categories of items and quantity indicated in the Tender Document are tentative. NIPHM reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs without assigning any reason at the time of award of purchase order.
- k. The bids should indicate clearly that the rates are with the delivery charges to the specific place of delivery as indicated by NIPHM. The rates would also include the installation charges.

- l. The Bidders should clearly indicate the availability of service and maintenance facilities for the items quoted at the place of installation during warranty period.
- m. No advance payment or payment against Proforma invoice will be made. Payment will be made after receipt, inspection, installation and successful testing of the all the equipments supplied.
- n. Packing list giving description of the contents must be put on all packages.
- o. The delivery, installation and successful testing of the items must be completed within 30 (thirty) days from the date of award of contract to the successful bidder.
- p. **Corrupt or Fraudulent Practices:** Bidders should observe the highest standard of ethics during the procurement and execution of such contracts. “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of public official in the procurement process or in contract execution, and “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.

NIPHM will reject a proposal for award if it is found that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

## **II. CONDITIONS OF CONTRACT**

- a. Sealed Quotations will be accepted from authorized dealers/ distributors/manufacturers for supply of Desktop PC's & Laptop Computers in accordance with our specifications.
- b. In case of dealer/distributor should enclose the authorization letter from the manufacturer. Experience of manufacturer will be taken into account in respect of authorized dealer and distributor.
- c. In respect of manufacturers Gross Annual Turnover of Rs. 25.00 lakhs. In respect of authorized dealer, the turnover of the manufacturer will be taken into account. In respect of other bidder's the annual gross turn over should be at least Rs. 20.00 lakhs during last financial year, for which they have to enclose copy of the annual accounts duly signed and attested by a Chartered Accountant. Proof to be submitted.
- d. The manufacturer, dealer/ distributor should have at least 3 years of experience in dealing/supplying of Computers, for which they have to enclose copies of purchase orders (Government PSU's/SAU/ Private Firms).

### III. TECHNICAL SPECIFICATIONS:

Item No	Technical Specification	Qty
1	<p><b><u>Desktop Computer Model no. 01</u></b></p> <p><b>Desktop Computer</b> with Intel Core i3-3220 CPU on Intel 7 (Q75) series Chipset; Bus Architecture : 3 PCI or more; Memory: 2 GB 800 MHz DDR3 RAM with 8 GB Expandability; HDD Drive: 320GB 7200rpm SATA or higher; Monitor : 47 cm (18.5") or larger TFT/LED Digital Colour; Keyboard : 104 keys; Mouse: Optical with USB interface; Bays : 3 Nos. or above; Ports: 6 USB Ports, 1 Serial, audio ports for microphone and headphone in front; Cabinet: Mini Tower; DVD RW Drive: 8X or better; Networking facility : 10/100/1000; Driver CD; Microsoft Windows 7,</p>	21Nos
2	<p><b><u>Desktop Computer Model no. 02</u></b></p> <p><b>Desktop PC</b>  <b>CPU</b> : Intel Core i7-3770, 3.4 GHz or higher, 8MB Cache; Chipset : Intel Q77 Express or higher on OEM Motherboard; Bus Architecture : 4 PCI (PCI/ PCI Express); Memory : 2 GB 1066 MHz DDR3 RAM with 8 GB Expandability; SATA HDD : 320GB 7200rpm SATA or higher; Keyboard : 104 keys and Mouse Optical with USB interface; Ports : 6 USB Ports, audio ports for microphone and headphone in front; Cabinet : Small form factor; DVD RW Drive : 8X or better; Networking : 10/100/1000 on board integrated Network ; OS : MS Windows 7 with preloaded, License and Media  <b>Monitor Display</b> : Panel Size: 24" (60.96 cm); Aspect Ratio : Widescreen (16:10); Panel Type, Surface: IPS (In-Plane Switching), anti glare with hard coat 3H; Optimal Resolution: 1920 x 1200 at 60 Hz; Contrast Ratio: 1000 to 1 (typical); Dynamic Contrast Ratio: 80,000:1 (Max); Brightness: 400 cd/m2 (typical); Max Viewing Angle (vertical/horizontal) : 178° vertical / 178° horizontal; Color Support: 1.074B colors; Color Gamut : 110% (CIE 1976); Pixel Per Inch 94; Device Type : Widescreen Flat Panel  <b>STAND</b> : Height-Adjustable stand, tilt, swivel, pivot and built in cable-management Flat Panel Mount Interface VESA Mount; Intuitive onscreen controls and capacitive touch Switches  <b>Connectivity</b> : VGA; Digital Visual Interface - Digital (DVI-D) with HDCP; Display Port(DP) Component; Composite High Definition Multimedia Interface (HDMI); Built-in Devices Media Card Reader and USB 2.0 Hi-Speed Hub (with 1 USB upstream port and 4 USB downstream ports); <b>Monitor Security</b>: Anti-theft stand lock slot (to panel), Capacitive Touch OSD control;</p>	4 Nos
3	<p><b><u>Laptop computer model no. 01</u></b></p> <p><b>Laptop</b> Computers with 3rd Generation Intel® Core™ i3-3227U , 1.9 GHz processor or higher; 320GB SATA Hard Disk Drive; 2GB DDR3 RAM; 14"/ 15.6" Display with True Life and HD resolution; Touch Mouse, Built in Speakers, Tray load DVD RW Drive; Intel® HD Graphics 4000; Webcam, Audio, B/T, Wireless, HDMI, USB ports, Network port, Power Adaptor; External Optical Mouse with pad; Windows 7 Starter, 64bit-English; Original Laptop Carry case;</p>	11 Nos

- a. The Tenderer should submit along with their quotation, details of similar supply made to Training/Scientific/Technical Institutions of Govt./PSU/SAU/Pvt. Firms in India and the reference to that effect may be clearly mentioned and copies enclosed. Catalogue /literature of the computers quoted should be provided along with the quotation.
- b. **Onsite Comprehensive Warranty should be provided for three years for all the above quoted systems.** The firm should provide details of after sales service. The firm has to submit its willingness to this effect.

#### **IV. Contract / Agreement**

- a. The Successful firm(s) shall require to deposit 5% of the order value as Performance Security either by means of demand draft or irrevocable Bank Guarantee obtained from any nationalized/commercial banks in favour of National Institute of Plant Health Management (NIPHM), the Hyderabad which should be valid beyond 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligation. The security deposit will be released/discharged after 60 days of completion of all contractual obligations of the supplier including warranty obligation without interest.
- b. The Performance Security shall be forfeited if the contractor declared successful fails to supply the stores as per specification mentioned in the purchase order or does not accept the assigned work for any reason, whatsoever.
- c. If the firm fails to deliver the goods within the stipulated delivery period as mentioned in the purchase order penalty of 2% per day of value of order shall be imposed/levied as liquidated damages
- d. Payment will be made within 15 days after receipt of material, installation and its final acceptance.

## **V. PRICE SCHEDULE**

### **1. Name of the item: Procurement of Desktop PC's & Laptop Computers to NIPHM.**

Sl. No.	Item Description	Make/ model	Unit	Quantity	Price (Rs.)	Sales Tax/VAT	TOTAL Amount (Rs.)
1							
2							
3							

- NOTE: 1) Items should be delivered and installed at NIPHM  
2) Sales tax/VAT should be indicated clearly.  
3) Prices should be quoted only in Indian Rupees.

We are herewith undertaking that the details provided above are true and to abide by the terms and conditions contained in the bid document of NIPHM.

Signature of authorized official  
( with seal and stamp)

Name :

Designation :