



National Institute of Plant Health Management

Department of Agriculture & Cooperation

Ministry of Agriculture

Government of India



रा व स्वा प्र सं
NIPHM

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<http://niphm.gov.in>

F. No. 16/67/Proc/NIPHM/2012

Date : 08-02-2013

To

(As per list *)

**(The tender document is also being uploaded on the NIPHM website <http://niphm.gov.in> and the other prospective bidders can make use of the document down loaded from the website)*

Sub: Limited Tender for Procurement of Laboratory Chemicals, Glass Ware, Plastic Ware and Miscellaneous Items for Pesticide Management Division - Reg.

* * *

Sir/Madam,

National Institute of Plant Health Management (NIPHM) invites 'Sealed Quotations' from the reputed manufacturers/authorized distributors/dealers for procurement of Laboratory Chemicals, Glass Ware, Plastic Ware and Miscellaneous Items for Pesticide Management Division. The participating parties may submit their offer of discounts on each item/each category of items along with the catalogue/price lists of the items which they are dealing and willing to supply the same at offered discount/price. The tentative list of items & quantities mentioned in the Annexure-I enclosed. The quantity of items may increase or decrease at the time of award of purchase order depending on the actual need/requirement of NIPHM to the extent of $\pm 25\%$.

The schedule of receipt and opening of quotations is as under:-

Last date and time for receipt of bids :: 14:00 hrs on
22/02/2013.

Date & Time for opening of bids :: 15:00 hrs on
22/02/2013.

Administrative Officer
for Registrar

TERMS AND CONDITIONS:

I. GENERAL INSTRUCTION TO BIDDING:

- a. Any offer made in responses to this tender when accepted by NIPHM will constitute a contract between the parties.
- b. Tenderer is exempted from Earnest Money Deposit
- c. The Contract shall be interpreted under Indian laws and all disputes will be resolved **within Hyderabad Jurisdictions**. In case of any dispute, the decision of NIPHM, Hyderabad shall be final and binding.
- d. The supplier will be fully responsible for any loss in transit and will also be responsible for safe delivery of the goods/stores in good conditions at NIPHM.
- e. The quantity of items may increase or decrease at the time of award of purchase order depending on the actual need/requirement of NIPHM to the extent of $\pm 25\%$.
- f. Quotation should be valid for a minimum period of SIXTY DAYS from opening of tender. The sealed quotation duly super scribing on the envelop **“Quotation for supply of Laboratory Chemicals, Glass ware, Plastic ware & Miscellaneous items for Pesticide Management Division with tender no. and due date”** should reach on or before the specified date and time to the Registrar NIPHM, Rajendranagar, Hyderabad-500 030.
- g. The NIPHM takes no responsibility for delay, loss or non-receipt of quotations/documents sent by post and reserves the right to accept or reject any part/full of the quotation without assigning any reasons whatsoever.
- h. Tenders received after due date and time shall be rejected.
- i. The rates quoted should be inclusive of all charges such as Octroi, packing, forwarding, insurance and loading, unloading, freight and clearance etc. and bidder should undertake to supply goods at NIPHM at his cost.
- j. The VAT/Sales/General taxes where legally leviable and intended to be claimed should be distinctly shown along with the price quoted. Where this is not done it will be treated that the price is inclusive of VAT & other taxes. VAT/CST registration No. and date of its validity should be indicated. This Institute will not provide “C” & “D” forms, hence quote for the taxes actually leviable. The firm must quote their TIN No. , PAN No., (IT returns) VAT registration no. etc. in the quotation (attested copies to be enclosed).
- k. The rates should be mentioned clearly in both figures and words for each item in the quotation. If there is any variation in figures and words rates quoted in words will be taken in to consideration. The overwriting, cutting, erasing, if any should clearly be indicated duly attested.

1. **Corrupt or Fraudulent Practices:** Bidders should observe the highest standard of ethics during the procurement and execution of such contracts. “Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of public official in the procurement process or in contract execution, and “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.

NIPHM will reject a proposal for award if it is found that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.

II. CONDITIONS OF CONTRACT

- a. Sealed Quotations will be accepted from authorized dealers/ distributors/manufacturers for supply of Chemicals, Glass ware, Plastic ware and Miscellaneous items in accordance with our specifications.
- b. In case of dealer/distributor should enclose the authorization letter from the manufacturer. Experience of manufacturer will be taken into account in respect of authorized dealer and distributor.
- c. In respect of other bidder's the annual gross turn over should be at least Rs. 15.00 * lakhs during last financial year, for which they have to enclose copy of the annual accounts duly signed and attested by a Chartered Accountant. Proof to be submitted.
- d. The manufacturer should have at least 3 years of experience in dealing/supplying of laboratory equipments, for which they have to enclose copies of purchase orders.
- e. The NIPHM does not undertake any responsibility for issue of import licence where it may be required for the supply of the stores and acceptance of tender shall not imply such an undertaking on the part of NIPHM.

Note: () The firms which are registered with DGS&D / CRIDA Hyderabad / NIPHM it is not applicable.*

List of items pertaining to Chemicals, Glassware, Miscellaneous lab items.

A. Chemicals

Sl. No.	Name of the item	Capacity	Required Quantity
1	Graphitized carbon black	100 g	1 no.
2	4-4-Dichloro-diphenyl sulfone (Internal Standard)	50 g	1 no.

B. Glass ware items

Sl. No.	Name of the item	Capacity	Required Quantity
1	Conical Flask (stoppered)	150 ml	24 nos.
2	Conical Flask Plain (stoppered)	250 ml	72 nos.
3	Conical Flask Plain (stoppered)	500 ml	12 nos.
4	Conical Flask Plain (stoppered)	1000 ml	6 nos.
5	Distilled water tank (Tarson)	25 L	6 nos.
6	Glass droppers with Dropper teats	12 cm	100 nos.
7	Micro centrifuge (eppendorf) tubes (plastic)	2 ml	5000 nos.
8	Bottles - gas washing complete with IC receiver	500 ml	12 nos.
9	Micropipette tips	different sizes	Each size 5000 nos.
10	Volumetric flasks - class 'A' along with certificate	5 ml	12 nos.

C. Miscellaneous Lab items

Sl. No.	Name of the item	Required Quantity
1	Aluminium foils	24 rolls
2	Teflon tape 1/2"	12 nos.
3	Teflon tape 1"	24 nos.
4	Stickers (Glass) assorted	6 packs
5	Brushes for washing glassware (in different sizes)	12 each size
6	Rubber tubing ordinary (superior quality)	100 mts.
7	Rubber tubing silicon rubber	10 mts.
8	Burette stands & clamps	24 nos.
9	Separating funnel stands & holders	12 nos.
10	filter paper circle (Whatman no. 1 - 125 mm)	6 packs
11	Tongs	6 nos.
12	Injection syringe for HPLC 50 µl	3 nos.
13	Injection syringe for GC, 5 µl & 10 µl	3 nos. each

- a. The Tenderer should submit along with their quotation, details of similar supply made to Training/Scientific/Technical Institutions of Govt./PSU/SAU/Pvt. Firms in India and the reference to that effect may be clearly mentioned and copies enclosed. Catalogue/literature of the Ref. Standards quoted should be provided along with the quotation.

III. Contract / Agreement

- a. If the firm fails to deliver the goods within the stipulated delivery period as mentioned in the purchase order penalty of 2% per day of value of order shall be imposed/levied as liquidated damages
- b. Payment will be made within 15 days after receipt of material, installation and its final acceptance.

IV. PRICE SCHEDULE

1. Name of the item: **Procurement of Chemicals, Glass ware, Plastic ware and Miscellaneous items for Pesticide Management Division**

Sl. No.	Item Description	Make/ Catalogue No.	Unit	Quantity	Price (Rs.)	Sales Tax/VAT	Discount (if any)	TOTAL Amount (Rs.)

- NOTE: 1) Items should be delivered and installed at NIPHM
2) Sales tax/VAT should be indicated clearly.
3) Prices should be quoted only in Indian Rupees.

We are herewith undertaking that the details provided above are true and to abide by the terms and conditions contained in the bid document of NIPHM.

Signature of authorized official
(with seal and stamp)

Name :
Designation :