



National Institute of Plant Health Management
Department of Agriculture & Cooperation
Ministry of Agriculture
Government of India



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Rajendra Nagar,
Hyderabad – 500 030
<http://niphm.gov.in>

Date: 23/08/2013

NOTICE INVITING TENDER FOR PROCUREMENT OF MICROSCOPES

Sealed tenders are invited from qualified agencies for procurement of Microscopes. The method of submission of tender, amount of Earnest money / Performance Security and General Terms and Conditions applicable to tender, the technical specifications have been given in the Tender document. The proforma for submission of tender has been given in Part-A, Annexures -I and II (Technical Bid) and Part-B Annexure-III (Financial Bid) of this Notice Inviting Tender. The schedule of tender is given as under:

Schedule of Tender:

Tender No.	8.1/Equipments/PBD/2013-14/
Last date and time of receipt of Tender	Up to 3.00 pm on 23 /09/2013
Amount of Earnest Money Deposit as per clause 7.2 of N.I.T.	Rs. 76,000/- (Rupees Seventy Six Thousand only). The demand draft from a Nationalised bank/Scheduled Bank should be drawn in favour of 'NATIONAL INSTITUTE OF PLANT HEALTH MANAGEMENT' payable at Hyderabad-500 030 or it can be in the form of a Fixed Deposit Receipt or Bankers Cheque or Irrevocable Bank Guarantee from any of the commercial banks in an acceptable form.
Date and time of opening of tender	On 23/09/2013 at 4.00 PM
Venue	National Institute of Plant Health Management, Rajendranagar, HYDERABAD – 500 030. A.P.

The tender document along with terms and conditions can be downloaded from website <http://niphm.gov.in>.

The tender, complete in all respects must in all cases be received in this office before the date and time indicated in the Schedule of tender as above. The tenders received after the scheduled date and time will be rejected outright. All outstation tenders should be sent by Registered/Speed Post. The NIPHM will not be responsible for any delay in receipt of tender for any reason, whatsoever.

REGISTRAR
NIPHM
RAJENDRANAGAR
HYDERABAD-500 030

TABLE OF CONTENTS

Sl.No.	Description	Page No
1	Preamble of Tender	2
2	Check List	3
3	Salient Features of the Tender	4
4	General Instructions	5-6
5	Eligibility Criteria	7
6.	Scope of work, Terms of Supply and Financial Bid Validity	8-9
7	Tender Cost and EMD	9
8	Submission of Tender	10-13
9	Opening of Tenders	13
10	Tender Evaluation Criteria	13-14
11	Acceptance of Tender	14-15
12	Payment of Performance Security	15
13	Terms of payment	15
14	Penalty	15
15	Other terms & conditions	16
16	Annexure –I Bidder’s Profile Annexure –II Technical specifications Annexure –III Financial bid Annexure –IV Undertaking Annexure –V Authorisation letter	17-23

1) **Preamble of Tender**

National Institute of Plant Health Management, an autonomous Institute under Ministry of Agriculture, Govt. of India is mandated to promote environmentally sustainable Plant Health Management Practices in diverse and changing agro-climatic conditions and provide policy support to Central and State Government on Plant Health Management, Sanitary and Phyto-sanitary issues and emerging bio-security challenges.

NIPHM is in the process of strengthening the infrastructure facilities of different Divisions. As part of the effort to improve the infrastructure, NIPHM intends to procure Microscopes for Plant Biosecurity Division through the process of Tender. ‘**Sealed Bids**’ under ‘**two cover system**’ are invited from manufacturers/dealers/agencies of repute for procurement of items **as enclosed**. The Manufacturers/Dealers/Agents may offer their most competitive rates.

2. CHECK LIST

BIDDER TO FILL IN THE CHECK LIST GIVEN BELOW

(State YES/NO for each item)

Sl. No.	Details	YES/NO
1.	Whether the Technical Bid (envelope A) and Financial Bid (envelope B) are submitted in separate covers and whether both covers are enclosed in a common envelope.	
2.	Whether Technical Bid (Envelope A) contains:	
	a) Earnest Money Deposit (EMD) amount,	
	b) Pre-Qualification details as laid down in the Tender under Eligibility Criteria.	
	c) Technical Bid in the original Tender document and other supportive documents including leaflets/pamphlets.	
	d) Filled up and signed Bidder's Profile statement viz., Annexure I	
	e) Technical specification statement – Annexure II	
	f) Letter of undertaking and Authorisation for signing the Tender document viz., Annexure IV & V	
	g) Audited Annual reports	
3	Whether Envelope-B contains: Filled up and signed Financial Bid documents, viz., Annexure III	

NOTE: Please ensure all the relevant boxes are marked **YES/NO** against each column.

IMPORTANT NOTE: Tenderers must ensure that all the required documents indicated in the Tender documents are submitted without fail. Tenders received without supporting documents for the various requirements mentioned in the tender document are liable to be rejected in the initial stage itself.

3) SALIENT FEATURES OF THE TENDER

Tender For Supply of Microscope	
1	<p>Tender inviting Authority , Designation and Address</p> <p>The Registrar, National Institute of Plant Health Management, Rajendranagar HYDERABAD – 500 030. A.P. Phone No. 24015346/043/374 Telefax No. 24015346 Email : niphm@gov.in ; registrarniphm@nic.in Website : http://niphm.gov.in</p>
2	<p>a) Name of the Work b) Quantity</p> <p>Supply of Microscopes No.- (As Annexure – II). (Purchaser reserves the right to increase/decrease the quantity of goods by 50% originally specified in the Schedule of Requirements.) In case of fractions it will be rounded to nearest digit.</p> <p>b) Tender reference</p> <p>8.1/Equipments/PBD/2013-14/</p> <p>c) Place of contract</p> <p>NIPHM, Rajendranagar, Hyderabad – 500 030. A.P.</p> <p>d) Contract Period/validity period of Bids</p> <p>Bid prices shall remain valid for the period of 90 days after the last date for bid submission. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive. The Purchaser reserves the right to seek extension of bid validity beyond 90 days.</p>
3	<p>Tender documents available place and due date for obtaining tender</p> <p>On all working days from the date of publication of Tender to 23/09/2013 (upto 3.00 PM). Tender documents can be downloaded from http://niphm.gov.in at free of cost.</p>
4	<p>Earnest Money Deposit (EMD)</p> <p><i>The Earnest Money shall be Rs. 76,000/- (Seventy Six Thousand Rupees Only) The demand draft from a Nationalised bank/Scheduled Bank should be drawn in favour of 'NATIONAL INSTITUTE OF PLANT HEALTH MANAGEMENT' payable at Hyderabad-500 030 or it can be in the form of a Fixed Deposit Receipt or Bankers Cheque or Irrevocable Bank Guarantee from any of the commercial banks in an acceptable form.</i></p>
6	<p>Due Date, Time and Place of Submission of Tender</p> <p>Up to 3.30 pm on 23/09/2013 at the address mentioned in (1)</p>
7	<p>Date, Time and Place of Opening of Bidder's Profile-A</p> <p>On 23/09/2013 at 4 PM at the address mentioned in (1)</p>
8	<p>Other important criteria specified by the Tender Inviting Authority:</p> <p>1. Eligibility Criteria:</p> <p>a) The firm should have at least 3 years experience in dealing /supplying such equipment as on 31.03.2013.</p> <p>b) The Annual Gross turnover of the firm should not be less than one crore for two years out of the last three years. (In respect of dealers the turnover of the manufacturer will be taken into account.)</p> <p>c) The firm should be registered under Income Tax Act.</p> <p>d) The firm should be registered under VAT.</p>

4 GENERAL INSTRUCTIONS :

4.1 The Tenderers are requested to examine the instructions, terms & conditions and specifications given in the Tender. Failure to furnish requisite information in all respects may result in rejection of the bid. **Tenders received after due date and time shall be rejected.**

4.2 Clarifications in the Tender

- a) A prospective Tenderer requiring any clarification regarding the Tender may address the Tender Inviting Authority by letter or by Fax upto 48 hrs prior to the last date. NIPHM will respond in writing to any request for clarification in the Tender.
- b) The responses to the clarifications will also be notified on NIPHM's website <http://niphm.gov.in>

4.3 Amendments to the Tender

- a) NIPHM may amend the Tender Conditions up to 2 days prior to the time fixed for receipt of the Tender.
- b) Amendment to the tender, in response to clarifications sought by prospective Tenderers, is solely at the discretion of NIPHM. Such amendments will be notified on NIPHM's website.
- c) NIPHM, at its discretion, may or may not extend the due date and time for the submission of bids on account of amendments. Extension of time will be notified on NIPHM's website.
- d) All the Tenderers are advised to periodically browse NIPHM website <http://niphm.gov.in> for any amendments or corrigenda issued in connection with this Tender. NIPHM will not be responsible for any misinterpretation of the provisions of this tender document on account of the Tenderers' failure to update the bid documents based on changes announced through the website.

4.4 The tender should be addressed to

The Registrar,
National Institute of Plant Health Management,
Rajendranagar
HYDERABAD – 500 030. A.P.
Phone No. 24015346/043/374 Tele Fax No. 24015346
Email : niphm@gov.in ; registrarniphm@nic.in ;
Website : <http://niphm.gov.in>

4.5 Any offer made in response to this tender when accepted by NIPHM will constitute a contract between the parties.

4.6 NIPHM NOT BOUND BY ANY PERSONAL REPRESENTATION

The supplier shall not be entitled to any increase in the rates or any other right or claim whatsoever by any reason or any representation, explanation or statement or alleged representation, promise or guarantee given or alleged to have been given to him by any person of the NIPHM.

4.7 NIPHM reserves the right to **forfeit** the EMD of bidders on account of (i) premature withdrawal from the bid (ii) non-payment of Performance Security. The decision of the Director General, NIPHM shall be final in this regard.

4.8 The agency shall not transfer or assign sub-contract to any other party.

4.9 Corrections, if any, must be **attested**. All amounts shall be indicated both in words as well as in figures. Where there is difference between the amount quoted in words and figures, amount quoted in words shall prevail.

4.10 The Price should be quoted only in Indian Rupees.

4.11 Indemnity: The Contractor shall warrant and be deemed to have warranted that all goods supplied against this contract are free and clean of infringement of any Patent, copy right or trade mark and shall at all times indemnify the Purchaser against all claims which may be made in respect of the goods for infringement of any right protected by patent.

4.12 The employees of the NIPHM and their near relatives are not entitled to participate in this tender. If it is noticed at a later date that this condition is violated, the agreement in consequence of this tender is liable to be cancelled forthwith apart from legal action.

4.13 Corrupt or Fraudulent Practices: Bidders should observe highest standard of ethics during the procurement and execution of such contracts.

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of public official in the procurement process or in contract execution, and

“Fraudulent practice” means a misrepresentation of facts in order to influence procurement process or the execution of a contract to the detriment of the Purchaser and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificially non-competitive levels and to deprive the Purchaser of the benefits of free and open competition.

NIPHM will reject a proposal for award if it is found that the Bidder recommended for award has engaged in corrupt and or fraudulent practices in competing for the contract in question.

5) ELIGIBILITY CRITERIA

The Tenderers should meet the following Eligibility Criteria for quoting the tender and the proof for the Eligibility should be provided in the Technical Bid.

Sl.No	Minimum Eligibility Criteria	Proof to be submitted for fulfilling the Eligibility	Page No. (s)
1	The Bidder shall be a manufacturer of the equipments or an Authorized Dealer/Agent	Registration Certificate of the Company or Dealer/Agent Certificate	
2	The firm should have at least 3 years experience in dealing/supplying such equipments as on last date of bid submission.	Documents to prove that the company/firm has supplied such equipment in their business for 3 years. In respect of authorised dealers, the experience of Manufacturer will be considered.	
3	The tenderer's annual gross turn over should not be less than Rs. 100,00,000/- for 2 years during the last three financial years. In case the dealer/Agent is quoting on behalf of the Company/Manufacturer, the experience and turnover of the manufacturer will be taken into consideration.	Audited Balance Sheet duly signed by the Chartered Accountant for the three years.	
4	The firm should be an income tax assessee at least for a period of three years.	<i>Self attested copies of the acknowledgement of Income tax returns on behalf of the company or firm PAN Card of the company or firm should be enclosed.</i>	
5	The firm should be registered under VAT.	Self attested copy of the certificate.	
6.	In case a bidder bids on behalf of more than one Manufacturer for different equipments, he should be a Authorized Dealer/Agent for those manufacturers.	Dealership/Agent Certificate from each manufacturer.	
7.	Warranty: The bidder should extend warranty for a period of three years and willing to offer AMC services for a period of 3 years beyond the warranty period.	<i>An undertaking to be furnished.</i>	
8.	Earnest Money Deposit	<i>Rs. 76,000/- (Rupees Seventy Six Thousand only). The demand draft from a Nationalised bank/Scheduled Bank should be drawn in favour of 'NATIONAL INSTITUTE OF PLANT HEALTH MANAGEMENT' payable at Hyderabad-500 030 or it can be in the form of a Fixed Deposit Receipt or Bankers Cheque or Irrevocable Bank Guarantee from any of the commercial banks in an acceptable form.</i>	

6. SCOPE OF THE WORK

1. To supply quality products which substantially match the Technical specifications laid down by NIPHM. The list of offered shall be mentioned in the format as shown in Annexure II.
2. To supply the latest model of the equipment with equal or better specifications than specified by the NIPHM. Equipment with inferior specifications than the specified, will be rejected.
3. To install and demonstrate the performance as per the specifications specified for the Instrument/ equipment Division/Labs, NIPHM, Hyderabad and train the staff on usage of the Instrument/ equipment.
4. The bidder should provide guarantee/warranty for a minimum period 3 years for products quoted. For defects noticed during the Guarantee period, replacement/rectification should be arranged free of cost within a month.
5. Items shall be opened by the representative of the firm in the presence of NIPHM officer, if any damage is found or parts are broken, equipments should be replaced with new one.
6. The bidder should be willing to take up annual maintenance contract after the guarantee/warranty period, for which AMC charges should be indicated separately in the price bid. AMC shall be for a minimum period of **three years** after the expiry of warranty period.
7. Operation/instruction manual shall be furnished to enable the purchaser to put the item to proper use, besides necessary training should be arranged for technical personnel of NIPHM, if necessary.
8. Test Certificate, wherever, required should be sent along with the despatch documents.
9. The bidder should ensure that the supply of materials is as per the standards of BIS,ISO, wherever applicable.
10. Director General, NIPHM reserves the right to reject any or all the quotations received without assigning any reason whatsoever.

6.3 Terms of Supply:

The intending supplier shall have to mention, the detailed specifications, name of manufacturer/make, code no. and has to enclose original catalogues for which the rates are quoted.

The supplier will have to supply, in full, the articles as per the order of NIPHM, Rajendranagar, and Hyderabad.

NIPHM shall be at liberty to ask for production of sufficient proof that the manufacturer is rendering adequate business support to the tenderer/supplier or NIPHM will have the right to inspect the equipment/goods prior to despatch.

The credit bill should be presented in triplicate in the name of Registrar, NIPHM, Rajendranagar, Hyderabad- 500 030 as quoted in final supply order.

The firm should supply the items **within 15 days** from the date of purchase order. In case of failure to deliver within the stipulated period, the supplier should approach NIPHM with the genuine reasons for delay and seek for the extension of time, failing which, Performance Security shall be forfeited besides any other action as may be considered by NIPHM.

In the event of discovery of any error or defect due to the fault of the supplier at any time after the delivery of the goods ordered, the supplier shall be bound, if called upon to do so, to rectify such defective goods at his own cost to the satisfaction of and within the time fixed by the D.G. NIPHM.

In the event of any goods wholly being rejected the NIPHM may at its discretion either:

- (i) Permit the supplier to replace the same within such time as he may specify at supplier's own cost which shall include the cost of all sorts i.e., transportation, insurance, if any etc., or
- (ii) Arrange to get the supplies obtained from elsewhere and by any other person or from any other source than the supplier in which case the amount of extra cost, if any shall be recovered from the supplier.

6.4. Financial Bid Validity:

Bids shall remain valid for a period of 90 days after the last date for bid submission. However, the purchaser reserves the right to seek consent for extension of the period of validity.

7. TENDER COST AND EMD

7.1. Cost of Tender Document:

- a) The Tender document can be downloaded from NIPHM website at free of cost.

7.2. EMD amount and Mode of Submission:

An account payee demand draft or irrevocable Bank guarantee or fixed deposit receipt or Banker's Cheque from any commercial bank for Rs. 76,000/- drawn in favour of "NATIONAL INSTITUTE OF PLANT HEALTH MANAGEMENT", payable at Hyderabad should be submitted along with technical bid.

- a) "The EMD amount of the unsuccessful Tenderers will be returned after the acceptance of the successful Tenders within a reasonable time.
- b) The EMD amount held by NIPHM till it is returned to the unsuccessful Tenderers will not earn any interest thereof.
- c) The EMD amount of Successful Tenderers will be adjusted as part of the Performance Security (PS) due for successful execution of the contract.

Tenders **without** EMD amount will be **rejected** by NIPHM as non-responsive. If the tenderer is exempted from submission of EMD, he should enclose the copy of the supporting document / certificate issued by Government along with the Tender.

- d) If a Tenderer withdraws the tender during the period of tender validity specified in the tender (or) in the case of the Successful Tenderers, if the Tenderer fails to sign the contract or to remit Performance Security, the EMD amount shall be forfeited to the NIPHM.

7.3. Cost of Bidding

The Tenderer shall bear all costs associated with the preparation and submission of tender and the buyer will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tendering process.

7.4 RATES AND PRICES

- a. Bidders should quote the rates in the format given in the Financial Bid - Annexure – III. Incomplete bids will summarily be rejected. All corrections and alterations in the entries of tender papers shall have to be signed in full by the Bidder with date. No erasing or over writings are

permissible. Price quoted shall be firm and any variation in rates, prices or terms during validity of the offer shall result in forfeiture of EMD.

- b. Prices quoted should be 'FOR' at NIPHM. (Prices quoted should be for free delivery at NIPHM, Rajendranagar, Hyderabad-500 030)
- c. The percentage of sales tax/VAT, surcharge, if applicable, and other levies legally leviable and intended to be claimed should be clearly indicated in the tender. Where this is not done, it will be presumed that the price is inclusive of such taxes and no claim on these accounts would be admissible later.

8. SUBMISSION OF TENDER

Submission of Tender: Two-cover system will be followed:

8.1 General Instructions:

- a) The Tender proposes two stage tender system viz. (1) **Technical Bid** and (2) **Financial Bid**. The first stage enables the buyer to know whether the Tenderer is technically competent and capable of executing the order. Only those who qualify in the first stage would be eligible to take part in the second stage viz. Financial Bid. The Financial Bids of Tenderers who fail in the first stage will not be opened.
- b) The bids should be submitted in two envelopes viz.
Envelope-A: Technical Bid / PART – A (Annexures I and II)
Envelope-B: Financial Bid/Financial Bids / PART – B (Annexure III)
- c) Both the covers must be sealed separately and super scribed with Tender number, due date and Name of the Envelope on the respective covers. These two covers should be enclosed in a separate cover and addressed to the Tender Inviting Authority i.e., Registrar, NIPHM, Rajendranagar, Hyderabad – 500 030.

8.2 Details to be furnished in the Envelope-A Technical Bid:

- a) Crossed Demand Draft from a Nationalised Bank/Scheduled Bank or Irrevocable Bank guarantee or Fixed Deposit or Banker's Cheque towards EMD.
- b) Profile of the Company – stating whether the firm is partnership/registered under the Companies Act along with its necessary enclosures
- c) Technical specification statement – Annexure II.
- d) Undertaking and Authorisation letter (as per Annexures IV and V) from the Competent Authority of the Company to sign this Tender document. Documents received without such authorisation will not be considered for further processing. This is not applicable if the proprietor signs himself as competent authority.
- e) The Tenderers should furnish the location with addresses and license details of the firm.

- f) The Tenderers shall furnish as part of the bid, documents establishing the Tenderers eligibility to bid and its qualifications to perform the Contract if their tender is accepted.

The documentary evidence of the Tenderer's qualifications shall be established to the satisfaction of NIPHM. However, the decision of Director General, NIPHM will be final in this regard.

8.3 Signing of Bids

Individual signing the tender or other documents connected with contract must specify whether he signs as:

i) A “Sole proprietor” of the concern or constituted attorney of such sole proprietor;

ii) A partner of the firm, if it is a partnership firm in which case he must have authority to execute on behalf of the firm.

iii) Director or a Principal Officer duly authorized by the Board of Directors of the Company, if it is a Company.

- a) The bids shall be typed or written in indelible ink and shall be signed by the Tenderer or a person or persons duly authorised to bind the Tenderer to the Contract. **Tenderers are requested to sign each and every page of the tender document including Annexure(s) attached thereto.**
- b) Any alterations, erasures shall be treated valid only if they are authenticated by full signature by the person or persons authorised to sign the bid. Tender documents should be free from over writing.

8.4 Details to be furnished in the Envelope-B i.e., Financial Bid

Firm Prices must be quoted only in the Financial Bid Form (Please see the “**PART-B- FINANCIAL BID – ANNEXURE III**”).

The prices quoted should be both in figures and words. If there are any variations between the figures and words, price quoted in words only will be considered.

The items for research purpose for which customs exemption certificate will be provided

S. No.	Name of the item	Qty.
1	Trinocular Research Compound Microscope with Camera	1 No.
2	Trinocular Stereo Zoom Microscope with Camera	1 No.
3	Trinocular compound phase contrast microscope with fluorscene application along with high resolution cooled CCD camera	1 No.

The items for capacity building for which the customs duty exemption certificate will not be provided.

S. No.	Name of the item	Qty.
1	Binocular Research compound Microscope without camera	9 Nos.
2	Stereo Zoom Binocular Microscope	9 Nos.

8.5 Mode of Submission:

- a) Both the Envelopes viz. Envelope-A and Envelope-B must be put in a single cover, sealed and must be super scribed “Tender for supply MICROSCOPES to NIPHM”. It shall be addressed to The Registrar, National Institute of Plant Health Management, Rajendranagar, Hyderabad – 500 030. A.P.
- b) The Tender may be dropped in the Tender box kept at NIPHM office.
- c) Alternatively, the Tenders must reach NIPHM on or before the due date and time by registered post/courier. NIPHM will not be liable or responsible for Postal/Courier delay, if any.
- d) The Tenders received after Due Date and Time or Unsealed or incomplete shape or Tenders submitted by Facsimiles (FAX) or by Electronic mail will be summarily **rejected**.
- e) A Tender once submitted shall not be permitted to be altered or amended.

8.6 FORCE MAJEURE CONDITIONS

If at times during the continuance of the Agreement/Contract, it becomes impossible by reason of war or war-like operations, epidemics, pestilence, earthquake, fire, storm or floods, natural calamity, strike etc. the firm shall during the continuance of such contingencies not be bound to execute the contract as per the agreement/contract. NIPHM shall have the power during such stoppage to get the supplies obtained elsewhere without charging the supplier. The supply shall be resumed immediately after the contingency/ies has / have ceased or otherwise determined and the Successful Bidder's obligations shall continue to be in force for correspondingly extended period after the resumption of execution. The Successful Tenderer shall however inform the NIPHM by registered post/fax immediately the beginning and end of the above causes of delay within 10 (ten) days of occurrence and cessation of such Force Majeure conditions.

In the event of delay lasting over one month, if arising out of cause of Force Majeure, the NIPHM reserves the right to cancel the contract without any compensation.

Only events of Force Majeure which affects the order progressing at the time of its occurrence shall be taken into cognizance. The NIPHM shall not be liable to pay extra costs due to delayed supplies made under Force Majeure.

8.7. DISPUTES AND ARBITRATION

a) All matters relating to any dispute which may arise during the execution of the contract shall be referred to Arbitration or an Arbitrator to be mutually agreed upon between the parties. In the case of failure, the dispute shall be referred to the Award of two Arbitrators, one to be appointed by Contractor and the other by NIPHM. The two Arbitrators shall appoint an Umpire in advance of their consideration of any point of dispute. The decision of the Arbitrator in the case of former and that of the Umpire in the case of latter shall be final and conclusive and binding on both the parties. The provisions of the Indian Arbitration Act, 1996 and the Rules made there-under and any statutory modification thereof shall be deemed to form a part of contract.

b) The venue of such Arbitration shall be at Hyderabad only. Arbitration suits or any other claims filed in any Court of Law outside Hyderabad City will not be binding on NIPHM.

8.8. JURISDICTION

Subject to the above Clause, it is hereby made clear that courts at Hyderabad City will have jurisdiction to decide or adjudicate upon any dispute which may arise out of or be in connection with this contract agreement. The contract shall be governed by the Laws of Union of India in force.

8.9. Service of Notice:

Any notice hereunder may be served on the Successful Tenderer by Registered Post at his last known address. Proof of issue of any such notice should be conclusive of the Successful Tenderer having been duly informed.

9) OPENING OF TENDERS

9.1 Tender Opening:

- a) Tenders will be opened at the prescribed date and time in the presence of Tenderers or their representatives who choose to be present. The representatives of Tenderers must bring the authorisation letter from the bidding companies for attending the Tender opening. Not more than two representatives for each Tenderer would be allowed to take part during the bid opening process.
- b) **Envelope-A** containing Technical Bid would be opened first. Eligibility Criteria such as payment of EMD in the prescribed manner and compliance with pre-qualification conditions will be checked. The supporting documents would be cross checked wherever required.
- c) Only the Technical Bid will be opened on the due date.
- d) The date, time and venue of opening the Financial Bid will be intimated separately. The Financial bids in respect of bidders whose bids are substantially responsive will be opened at the appointed time in the presence of bidders who choose to be present.
- e) Tenders non compliant with any of the tender terms will **not** be considered for the next stage i.e. for opening of the Financial Bid.

10. TENDER EVALUATION CRITERIA:

The evaluation of Tenders will be done by NIPHM as detailed below:

10.1. Technical Bid evaluation :

Tenderers will be eligible for further processing only if they fulfil the following criteria

- a) Payment of EMD in the prescribed manner
- b) Compliance with the eligibility Criteria.
- c) Compliance with Technical and capacity requirements.
- d) The literature/pamphlets with specifications of the equipment quoted should be supplied along with the technical bid.

- e) A table comparing the NIPHM specification and with that of the firm's specification and remarks as per the enclosed annexure-IIA.

NIPHM will prepare a list of Tenderers whose bids are substantially responsive with the technical and capacity requirements as given in Tender form. The Tenderers who do not match eligibility criteria or which do not conform to the Technical Specifications shall be rejected. The Eligible Tenderers alone will be considered for further evaluation.

10.2 FINANCIAL BID EVALUATION:

Opening of Envelope-B FINANCIAL Bid:

Tenderers who are qualified in Technical Bid (Envelope-A) only will be called for Financial Bid opening. The technically qualified Tenderers alone will be informed about the date and time of opening of the Financial Bid and their Financial Bids alone will be opened on the due date and time in the presence of the Tenderers or their authorised representatives who choose to be present.

The contract will be entrusted to the Tenderer whose bid has been determined as L1 by the duly constituted Purchase Advisory Committee. The L1 will be arrived by taking into the account of price quoted for equipment and AMC for a period 3 years (i.e., beyond the warranty period of three years). If the lowest tender, fails to execute the contract, the bid security (EMD) and /or performance security (Performance Security) of defaulting L1 bidder stands forfeited to NIPHM, besides facing prospects of being black listed and liable to pay additional cost, if any, incurred by NIPHM on account forfeiting of L1 tender to fulfil the terms and conditions as per the tender.

NIPHM will have the right to consider 2nd lowest or subsequent quotation or reject/cancel all the tenders without assigning any reason thereof. The decision of NIPHM will be final in this regard.

11. ACCEPTANCE OF TENDER

- a) The final acceptance of the Tender is entirely vested with NIPHM which reserves the right to accept or reject any or all of the Tenders in full or in part.
- b) After acceptance of the Tender by NIPHM, the Tenderer shall have no right to withdraw his Tender and **Prices payable to the Supplier as stated in the Contract shall be firm and not subject to any adjustment during performance of the Contract.**
- c) The Tender accepting authority may also reject all the Tenders for reasons such as changes in the scope of work, lack of anticipated financial resources, court orders, accidents or calamities and other unforeseen circumstances.
- d) After acceptance of the Tender, NIPHM would issue Letter of Acceptance (LOA)/award the purchase order only to the Successful Tenderer. NIPHM also reserve the right to issue Purchase Orders to more than one Tenderer under rate contract. The letter of acceptance will include the details along with terms and conditions of the tender.
- e) *The Successful Tenderer shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or Body Corporate for the execution of the contract or any part thereof.*

12. PAYMENT OF PERFORMANCE SECURITY (PS):

- a. The Successful Tenderers will be required to remit the Performance Security (PS) equivalent to **10%** of the contract value. Since the EMD amount will be adjusted towards the Performance Security to be paid, the successful Tenderer shall remit the balance Performance Security amount due. The PS may be furnished in the form of an account payee Demand Draft/Fixed Deposit Receipt from a Commercial Bank or irrevocable Bank Guarantee from a commercial bank in acceptable form payable in favour of NATIONAL INSTITUTE OF PLANT HEALTH MANAGEMENT payable at Hyderabad.
- b. The performance security shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligation.
- c. The Performance Security will be refunded to the successful Tenderer only after 60 days of completion all contractual obligations of the supplier including warranty obligation. The Performance Security held by NIPHM till it is released to the successful Tenderer will not earn any interest thereof.

The Performance Security can be forfeited to the NIPHM in the event of any breach or negligence or for non-acceptance of any condition of contract or for unsatisfactory performance of goods.

The Performance Security will not be adjusted against any payment due to the firm from the NIPHM. Failure to pay the Performance Security will entail forfeiture of the EMD to NIPHM.

13. Terms of Payment:

- 13.1 *All the payments shall be made by cheque/DD/RTGS/e-payment after receipt and satisfactory installation of the item.*
- 13.2 *The NIPHM shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in the Tender.*

14. PENALTY:

NIPHM reserves the right to levy penalty in the event of the Tenderer failing to:

- (i) *Observe or perform any of the conditions of the tender as set out herein;*
- (a) *Provided further that if in either event any excess cost be incurred by reason of the difference between the prices paid and the accepted rates, NIPHM may charge the amount of such excess cost to the tenderer and the same may at any time thereafter be deducted from any amount that may become due to the supplier this or any other contract or from the Performance Security or may be demanded of him to be paid within 7 days to the credit of the NIPHM.*

15. OTHER TERMS & CONDITIONS:

1. ***Insolvency etc.,***
In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other order under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified the NIPHM shall have the power to terminate the tender without previous notice.

2. ***Subletting of Supply Order:***
The firm shall not assign or sublet the supply order or any part of it to any other person or party.

3. ***Precautionary Measures:***
 - 3.1 ***While observing the economy in costs in his own interest the supplier must be careful that quality of the goods is maintained as well as time schedule prescribed etc., should not be disturbed.***

 - 3.2 ***The supplier must take every care to see that the entire supply or any portion thereof does not fall into unauthorized hands. Care should be taken to execute the supply order under proper security conditions and no spare item of goods should be retained/sold or otherwise made over by the supplier or any of his staff member to any person other than the person(s) authorized by the NIPHM.***

PART -A
Bidder's Profile

16. Supply of Analytical Instruments and equipments

<p>1. THE FIRM</p> <p>1. Name</p> <p>2. Regd. Address Address for correspondence Contact Person's</p> <p>i) Name & Designation ii) Address iii) Tel. No. Landline mobile iv) Email ID</p>	
<p><u>2.</u> Type of Firm</p>	<p>Sole proprietor/Private Ltd/ Partnership/ co operative / Public Co. (Pl. tick and enclose copy of Memorandum/Articles of Association/ Certificates of Incorporation)</p>
<p>3. PAN/GIR NO. (please enclose photocopy)</p>	
<p>4. Sales Tax/VAT registration No. (please enclose photocopy)</p>	
<p>5. Service Tax registration No. (Please enclose photocopy)</p>	
<p>6. The annual gross turnover of the firm should be not less than Rs.40,00,000/- at least for three years during last five years.</p> <p>(Pl. enclose copies acknowledgement of ITR/Audited balance sheet and P&L a/c etc.)</p>	
<p>9. Technical specifications supported by printed literature of the manufacturer, giving all the details of conformity and non conformity if any. Additional features if any with support. *</p> <p>i. List of important supplies made during the last three years</p> <p>ii. Select list of Major customers may be given on a separate sheet.</p>	
<p>10. Infrastructure details* : Servicing centre details for after sales service and AMC and the relevant data and certificates prescribed under eligibility criteria</p>	
<p>11. Earnest Money Deposit details</p>	<p>Account payee Demand Draft/Fixed Deposit Receipt / Bankers Cheque/Irrevocable Bank Guarantee NO. _____ Dt. _____ for Rs.76,000/- drawn on NIPHM, HYDERABAD from any of the commercial banks in an acceptable form.</p>

* Detailed information in the form of printed brochures, catalogue, forms and formats and certificates be annexed.

Signature of authorised signatory

Name : _____

Designation _____

Seal :

I. FOR RESEARCH PURPOSE:

S. No.	Description	Qty.
A1	Trinocular Research Compound Microscope with Camera	1 No
	Optical Head	
	Binocular, Inclined at 45 ⁰ and 360 ⁰ rotatable	
	Eye pieces 10 X 18 mm wide-field	
	Objectives	
	Antifungal objectives	
	4x / 0.10 / 160 / 0.17	
	10x / 0.25 / 160 / 0.17	
	40x / 0.65 / 160 / 0.17 springs loaded	
	Stage	
	Size 13 – 20 cm X 14-20 cm	
	Moment range: 70-80 mm X 45-50 mm	
	Scratch proof	
	Condenser	
	Bright field – Numerical Aperture (NA) 1.25	
	Focusing Coaxial coarse and fine	
	Accept mirror and access to light source	
	Illumination	
	6V 30W halogen bulb / LED / if possible inbuilt rechargeable battery backup	
	Dust cover	
	Power card	
Immersion oil 8-20 cc bottle		
Instruction manual		
Trinocular observation tube		
High resolution camera with suitable C-Mount Adaptor		
3-5 Megapixel colour camera		
Professional analysis software		
A2	Trinocular Stereo Zoom Microscope with Camera	1 No.
	Optical head	
	Trinocular, inclined at 20-45 ⁰	
	Objectives	
	Anti fungal objectives 0.08 – 4X zoom optics	
	Eye piece	
	10x/22 mm wide-field (pointer in one eyepiece)	
	Zoom ranges 1:8 zoom ratio standard magnification 8x to 64x	
	Illumination	
	Transmitted and reflected light LED illuminator	
	Dust cover	
	Power card	
	Immersion oil 8-20 cc bottle	
	Instruction manual	
	High resolution camera	
5-8 Megapixel digital colour CCD camera with image software		

S. No.	Description	Qty.
A3	Trinocular compound phase contrast microscope with fluorescence application along with high resolution cooled CCD camera	1 No.
	Optical Head	
	Trinocular tube with three position prism (20,80 and 100%) viewing photography and video port	
	Eye pieces 10x/20 mm wide-field	
	Objectives	
	Plan achromatic antifungal objectives	
	4x / 0.10 / 160 / 0.17	
	10x / 0.25 / 160 / 0.17	
	40x / 0.65 / 160 / 0.17 springs loaded	
	Condenser	
	Bright field	
	Focusable with rack and pinion height adjustment system	
	Should include dark field condenser for dark field application	
	Stage	
	Size 210 x 140 mm with built-in mechanical stage and slide clip – UV light	
	Transversal and longitudinal adjustment by fingertip control – Violet light	
	Scratch proof 90 mm transversal movement – B (blue)	
	60 mm longitudinal movement – G (green)	
	Nonius reading up to 0.1	
	Focusing knobs -	
	- Coaxial coarse and fine	
	- pre-focusing mechanism (on left knob)	
	- Tension adjustment ring (on right knob)	
	Mains power: 220 – 240 V / 50-60 Hz (Euro connector)	
	Converter: built-in voltage (6V-electronic) with light intensity control	
	Illumination	
	Bright field : 6V/30W	
	6V 30W halogen bulb / LED / if possible inbuilt rechargeable battery backup	
	Reflected: High Intensity LED module housed in light box	
	Supplied with: blue and green filter, 1 spare 30 W bulb, 2 spare fuses, immersion oil 10 ml	
	External lamp house and power supply (for fluorescent attachment) with connecting cable	
	Anti-UV protection screen, soft rubber eyecups, dust cover and instruction manual	
	High resolution camera with professional analysis software	
	5 Megapixel colour cooled CCD camera	

II. FOR CAPACITY BUILDING:

S. No.	Description	Qty.
B1	Binocular Research compound Microscope without camera	9 Nos.
	Optical Head	
	Binocular, Inclined at 45 ⁰ and 360 ⁰ rotatable	
	Eye pieces 10 X 18 mm wide-field	
	Objectives	
	Antifungal objectives	
	4x / 0.10 / 160 / 0.17	
	10x / 0.25 / 160 / 0.17	
	40x / 0.65 / 160 / 0.17 springs loaded	
	Stage	
	Size 13 – 20 cm X 14-20 cm	
	Moment range: 70-80 mm X 45-50 mm	
	Scratch proof	
	Condenser	
	Bright field – Numerical Aperture (NA) 1.25	
	Focusing Coaxial course and fine	
	Accept mirror and access to light source	
	Illumination	
	6V 30W halogen bulb / LED / if possible inbuilt rechargeable battery backup	
	Dust cover	
Power card		
Immersion oil 8-20 cc bottle		
Instruction manual		
B2	Stereo Zoom Binocular Microscope	9 Nos.
	Optical head	
	Inclined at 45 ⁰	
	Optics – 40 to 80 mm	
	Objectives	
	Anti fungal objectives 0.08 – 4X zoom optics	
	Eye piece	
	10x/22 mm wide-field (pointer in one eyepiece)	
	Zoom ranges 1:8 zoom ratio standard magnification 8x to 64x	
	Illumination	
	Transmitted and reflected light LED illuminator	
	Dust cover	
	Power card	
	Immersion oil 8-20 cc bottle	
Instruction manual		

Annexure III

PART – II FINANCIAL BID

A. The list of items for research purpose for which the customs exemption certificate will be provided.

S. No.	Item Description	Qty.	Catalogue/ Model No.	Price Rs.	Sales Tax/VAT	TOTAL Amount (Rs.)
1	Trinocular Research Compound Microscope with Camera	1 No.				
2	Trinocular Stereo Zoom Microscope with Camera	1 No.				
3	Trinocular compound phase contrast microscope with fluroscene application along with high resolution cooled CCD camera	1 No.				

B. The list of items for capacity building for which the customs exemption certificate will not be provided.

S. No.	Item Description	Qty.	Catalogue/ Model No.	Price Rs.	Sales Tax/VAT	TOTAL Amount (Rs.)
1	Binocular Research compound Microscope without camera	9 Nos.				
2	Stereo Zoom Binocular Microscope	9 Nos.				

We are herewith undertaking that the details provided above are true and to abide by the terms and conditions contained in the bid document of NIPHM.

Signature of authorised official
(With seal and stamp)

Name :
Designation:

- Note :**
- 1) Annual Maintenance charges (for a minimum period of Three years) beyond 3 years warranty should be quoted separately for each item
 - 2) Items should be delivered and installed at NIPHM.
 - 3) Sales tax/VAT should be indicated clearly.
 - 4) Customs duty Exemption Certificate will be provided in respect of research items.

UNDERTAKING

- 1. I/We undertake that I/We have carefully studied all the terms and conditions and understood the parameters of the proposed supplies of the NIPHM and shall abide by them.**

- 2. I/We also undertake that I/We have understood “Parameters and Technical Specifications for making the supplies” mentioned in Annexure II of the Tender dated _____ and shall make the supplies strictly as per these “Parameters and Technical Specifications for the supplies”.**

- 3. I/We further undertake that the information given in this tender is true and correct in all respect and we hold the responsibility for the same.**

Dated at

(Dated signature of Tenderer with stamp of the firm)

17. FORMAT FOR AUTHORISATION LETTER

To

The Registrar,
National Institute of Plant Health Management,
Rajendranagar,
HYDERABAD – 500030.
Andhra Pradesh.

Sir,

We hereby authorise _____ to submit a Bid and subsequently participate and sign the contract submitted against the Ref.: _____ . We hereby accept his decision taken, if any, in this regard.

(Signature for and on behalf of the Company)

Place:

Date :