

National Institute of Plant Health Management, Hyderabad

(An autonomous organization under the Ministry of Agriculture & Farmers Welfare Government of India)

Advertisement No. 01 / 2017

National Institute of Plant Health Management invites applications for the following posts. The gist of pay and the number of posts are given below:

S. No	Name of the Post	Direct / Deputation	No. of Posts	Reservation for Direct recruitment as per Roster	Pay Band & Grade Pay	Last Date for receipt of applications
1	Joint Director (Plant Protection)	Direct / Deputation	1	OBC	Level 12 (Rs. 78,800-2,09,200) (i.e. Pay Band 3: Rs. 15,600- 39,100 GP Rs. 7,600 of the 6 th Pay Commission)	45 days from the date of publication of advertisement in Employment News
2	Joint Director (Chemistry)	Direct / Deputation	1	UR		
3	Deputy Director (Plant Pathology)	Direct	1	UR	Level 11 (Rs. 67,700-2,08,700) (i.e. Pay Band 3: Rs. 15,600-39,100 GP Rs. 6,600 of the 6 th Pay Commission)	
4	Deputy Director (Chemistry)	Direct	1	OBC		

- **Rule of Reservation does not applicable for candidates applying on Deputation Basis.**

The details of educational qualifications, experience, age and other eligibility criteria, duties for appointment on Direct Recruitment / Deputation basis (including relaxations, if any) for the posts along with application proforma may be accessed from web <http://niphm.gov.in>.

DIRECTOR GENERAL

QUALIFICATIONS & EXPERIENCE

1	JOINT DIRECTOR (Plant Protection)	DIRECT RECRUITMENT / TRANSFER ON DEPUTATION
	Upper age Limit	55 years (as on the last date for receipt of applications) (relaxable in case of deputationists, not exceeding 56 years)
	Period of Probation	2 Years for Direct recruits
	Essential Educational Qualifications & Experience	
	Essential Educational Qualifications (Direct Recruitment and Deputation)	1) Master's Degree in Agriculture / Horticulture with specialization in Plant Pathology / Entomology / Nematology (or) Master's Degree in Botany with specialization in Plant Pathology (or) Master's degree in Zoology with specialization in Entomology / Nematology. <ul style="list-style-type: none"> • <i>Specialization can be established by work experience, paper publication, subject studied exclusively in Post-Graduation.</i> 2) Ph.D in the relevant subject.
Essential Experience for Direct Recruitment	<ul style="list-style-type: none"> • Total service of 12 years, of which at least 6 years of experience in the areas of SPS matters, plant quarantine including pest surveillance, pest incursion management, pest risk analysis, phytosanitary treatments for quarantine purposes. • Experience in research, teaching / training in the respective fields will also be considered as the required work experience. 	
Essential Experience for transfer on Deputation	<ul style="list-style-type: none"> • 10 years of practical experience in work related to entomology / plant pathology / nematology in the central government / state government / union territories / public sector undertakings / semi-governments / autonomous / statutory organizations / agricultural universities / recognised research institutions / councils: 	

		<ol style="list-style-type: none"> 1) Holding analogous post on regular basis in the parent cadre or department (or) 2) With 5 years of regular service in the grade rendered after appointment there to on a regular basis in Pay Band-3 (Rs. 15,600-39,100 + GP of Rs. 6,600 of the 6th Pay Commission) or equivalent pay scales in the parent cadre or departments.
	Desirable Qualifications for Direct / Deputation	<ul style="list-style-type: none"> • Advanced training in plant quarantine and / SPS. • Experience in Management of projects / programs related to SPS.
2	JOINT DIRECTOR (CHEMISTRY)	DIRECT RECRUITMENT / TRANSFER ON DEPUTATION
	Upper age Limit	55 years (as on the last date for receipt of applications) (relaxable in case of deputationists, not exceeding 56 years)
	Period of Probation	2 Years for Direct recruits
	Essential Educational Qualifications & Experience	
	Essential Educational Qualifications (Direct Recruitment and Deputation)	<ol style="list-style-type: none"> 1) Master's Degree in Chemistry / Organic Chemistry / Analytical Chemistry with experience in the areas of pesticide formulation / pesticide residues analysis (or) Master degree in Agriculture with experience in the areas of pesticide formulation / pesticide residues analysis. 2) Ph.D in the relevant subject. 3) Experience in research, teaching / training in the respective fields will also be considered as the required work experience.
	Essential Experience for Direct Recruitment	<ul style="list-style-type: none"> • Total service of 12 years, of which at least 6 years of experience in the areas of pesticide formulation / pesticide residues analysis for candidates with Master's Degree in Chemistry / Organic Chemistry / Analytical Chemistry. OR • Total service and experience of 12 years, in the areas of pesticide formulation / pesticide residues analysis for candidates with Master's Degree in Agriculture.
	Essential Experience for transfer on Deputation	<ul style="list-style-type: none"> • 10 years of practical experience in work related to pesticide formulation and pesticide residue analysis in the central government / state government / union territories / public sector undertakings / semi-governments / autonomous / statutory organizations / agricultural universities / recognised research institutions / councils: <ol style="list-style-type: none"> 1) Holding analogous post on regular basis in the parent cadre or department (or) 2) With 5 years of regular service in the grade rendered after appointment there to on a regular basis in Pay Band-3 (Rs. 15,600-39,100 + GP of Rs. 6,600 of the 6th Pay Commission) or equivalent pay scales in the parent cadre or departments.
Desirable Qualifications for Direct / Deputation	<ul style="list-style-type: none"> • Advanced training in pesticide formulation / residue analysis / Mass Spectrometry. • Experience in formulating standard protocols for pesticide analysis and implementation of Insecticide Act. 	
3	DEPUTY DIRECTOR (PLANT PATHOLOGY)	DIRECT RECRUITMENT
	Upper age Limit	45 years (as on the last date for receipt of applications)
	Period of Probation	2 Years
	Essential Educational Qualifications & Experience	
	Essential Educational Qualifications	<ol style="list-style-type: none"> 1) Master's Degree in Agriculture / Horticulture with specialization in Plant Pathology (or) Master's Degree in Botany with specialization in Plant Pathology. <ul style="list-style-type: none"> • <i>Specialization can be established by work experience, paper publication, subject studied exclusively in Post-Graduation.</i> 2) Ph.D in the relevant subject.
Essential Experience	<ul style="list-style-type: none"> • Total service of 10 years, of which at least 5 years of experience in the areas of SPS matters, plant quarantine including pest surveillance for quarantine purposes, diagnosis of fungal, bacterial, viral pathogens, planning and execution of Integrated Disease Management. 	

		<ul style="list-style-type: none"> • Experience in research, teaching / training in the respective fields will also be considered as the required work experience.
	Desirable Qualifications	<ul style="list-style-type: none"> • Advanced training in plant quarantine and / SPS/Integrated Disease Management.
4	DEPUTY DIRECTOR (CHEMISTRY)	DIRECT RECRUITMENT
	Upper age Limit	45 years (as on the last date for receipt of applications)
	Period of Probation	2 Years
Essential Educational Qualifications & Experience		
	Essential Educational Qualifications	<ol style="list-style-type: none"> 1) Master's Degree in Chemistry / Organic Chemistry / Analytical Chemistry with experience in the areas of pesticide formulation / pesticide residues analysis (or) Master degree in Agriculture with experience in the areas of pesticide formulation / pesticide residues analysis. 2) Ph.D in the relevant subject. 3) Experience in research, teaching / training in the respective fields will also be considered as the required work experience.
	Essential Experience	<ul style="list-style-type: none"> • Total service of 10 years, of which at least 5 years of experience in the in the areas of pesticide formulation / pesticide residues analysis for candidates with Master's Degree in Chemistry / Organic Chemistry / Analytical Chemistry. OR • Total service and experience of 10 years in the areas of pesticide formulation / pesticide residues analysis for candidates with Master's Degree in Agriculture.
	Desirable Qualifications	<ul style="list-style-type: none"> • Advanced training in pesticide formulation / residue analysis / Mass Spectrometry. • Experience in formulating standard protocols for pesticide analysis and implementation of Insecticide Act.

A. General Terms and Conditions:

- I. Age limit will be reckoned with reference to the closing date for receipt of the applications.
- II. Upper age limit for persons with disabilities shall be relaxable
 1. by ten years (15 years for SCs, STs, and 13 years for OBCs) in case of direct recruitment to Group 'C' and Group D posts;
 2. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A and Group B posts where recruitment is made otherwise than through open competitive examination; and
 3. By 5 years (10 years for SCs/STs and 8 years for OBCs) in case of direct recruitment to Group A and Group B posts through open competitive examination;
- III. Only such persons would be eligible for PwD reservation in services/posts who suffer from not less than 40 percent of relevant disability. A person who wants to avail of benefits of reservation would have to submit a Disability Certificate issued by a Competent Authority.
- IV. "Relaxation of upper age limit in respect of reserved categories such as SC/ST/OBC/PHE/Ex-servicemen etc., as per GOI orders. (in terms of G.I., Dept. of Per. &Trg., Notfn. No. 15012/6/98- Estt. (D), dated 21st December, 1998. **OBC candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation.**
- V. The Rule of Reservation is not applicable in the case of deputationists. However, subject to availability, eligible candidates belonging to reserved categories will be duly considered as per rules in force.
- VI. Only Indian Nationals are eligible to apply for the above positions.
- VII. The Competent Authority reserves the right to decide to fill up or not to fill up these advertised posts.
- VIII. In case of any disputes/suites or legal proceedings against the Institute, the Jurisdiction shall be restricted to the Courts of Hyderabad.

- IX. The Institute shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated.
- X. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
- XI. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualification laid down in the advertisement.
- XII. The maximum age limit for appointment by deputation shall be 56 years on the closing date of the receipt of applications.
- XIII. The Medical facilities applicable to government employees will be extended to the deputationists.
- XIV. In the case of direct recruitment the selected candidates will be governed by the New Pension Scheme, 2004, Govt. of India.
- XV. The Probation period for direct recruits will be Two years as per the rules in force.
- XVI. The applications in prescribed proforma (**Annexure-I**) (through proper channel in case of service candidates) should reach the Registrar, National Institute of Plant Health Management, Rajendranagar, Hyderabad 500 030, Telangana, **on or before 45 days from the date of publication of advertisement in Employment News.** Persons working in Govt. service should apply through proper channel only. In case it takes time to obtain clearance from the Head of Department, an advance copy of the application can be sent on or before the closing date. However the application through proper channel should reach NIPHM by the time of scrutiny, else the advance copy will not be considered.
- XVII. (Separate application formats for Regular & Deputation basis are uploaded herewith)
- XVIII. Self-attested copies of all educational qualifications along with experience, age relaxation and other certificates are required to be **enclosed invariably.** Applications without proper enclosures will not be considered for determining the eligibility of the candidates for the selection.
- XIX. Documentary evidence in support of the candidates claim of experience in specific/relevant area shall be enclosed invariably. Applications received without proof as specified will not be considered for further scrutiny/shortlisting.
- XX. “Age and qualifications can be relaxed in exceptional cases by the Director General”.
- XXI. Only candidates willing to take-up residence (throughout their service) within a radius of 3km of NIPHM can apply.
- XXII. Please visit NIPHM website <http://niphm.gov.in> for the details of duties to be performed and for downloading the prescribed application proforma.
- XXIII. Mere fulfilling the qualifications will not entitle a right for claiming of shortlisting for written test/interview/appointment.
- XXIV. In case of any dispute with regard to screening of the applications, the decision of DG, NIPHM shall be final.
- XXV. No correspondence will be entertained with the non-shortlisted or non-selected candidates.
- XXVI. Canvassing in any form is not accepted and will lead to the disqualification of such candidates. The decision of DG, NIPHM will be final in this regard.
- XXVII. Applications of such officers / candidates (applying for transfer on deputation) will be considered which are routed through proper channel and are accompanied (**ANNEXURE-II**) with
1. Attested Photocopies of ACRs / APARs for the last five years.
 2. Vigilance clearance / integrity certificate / cadre clearance certificate and
 3. Statement giving details of major / minor penalties imposed on officer, if any, during the last 10 years.

B. PROCEDURE FOR SELECTION

1	<p>JOINT DIRECTORS</p> <p>The Selection will be based on Powerpoint Presentation and Interview</p> <p>Shortlisted candidates will be called to appear for power point presentation for 15 minutes duration (on the work done by the applicant), and followed by interview.</p>
2	<p>DEPUTY DIRECTORS</p> <p>The Selection will be based on Written Test, Powerpoint Presentation and Interview</p> <p>Shortlisted candidates will be called for Written Test, power point presentation for 15 minutes duration (on the work done by the applicant), and followed by interview.</p> <p>The Syllabus for written test shall be sent to shortlisted candidates through e-mail and hosted in NIPHM Website.</p>

C. DUTIES OF THE POSTS

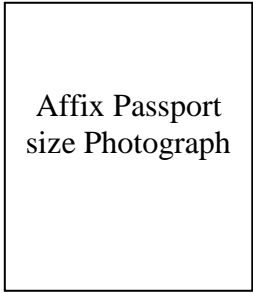
1. **JOINT DIRECTORS:** As Divisional heads they are expected to plan, implement and coordinate various activities of their divisions to enable the Directors accomplish the responsibilities assigned. Any other duties assigned by the Directors or the Director General from time to time.
2. **DEPUTY DIRECTORS:** As Sub-divisional heads they are expected to plan, implement and coordinate various activities of their sub-divisions to enable the Joint Directors / Directors accomplish the responsibilities assigned. Any other duties assigned by the Joint Directors, Directors or the Director General from time to time.

REGISTRAR

PROFORMA

APPLICATION FOR THE POST OF.....on Regular Basis (Direct Recruitment)

1. Name :
(in Block letters)
2. Father's/Husband Name :
3. Date of Birth (in Christian era) :
4. Age (as on date) : Years.....Months.....Days.....
5. ADDRESS FOR CORRESPONDENCE :
- a. Present :
- b. Permanent :
- c. Email ID : 1.
2.
- d. Mobile :
- e. Phone No. (STD/ISD code) :



- 6. EDUCATIONAL QUALIFICATIONS:-**
(Enclose self-attested copies without which applications will not be considered for scrutiny).

QUALIFICATION	YEAR	UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)

- 7. TECHNICAL QUALIFICATIONS:-**
(Enclose attested copies)

QUALIFICATION	YEAR	BOARD/ UNIVERSITY	CLASS & % OF MARKS	REMARKS (Awards if any)

Details of employment in the chronological order in the table indicated below. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

(Enclose attested copies)

Office/Instt./ Organisation	Post held	From	To	Scale of pay and basic pay therein	Nature of duties performed

8. Nature of present employment i.e. ad-hoc or temporary or quasi-permanent or permanent. :
10. Additional details about present employment. :
Please state whether working under:-
(indicate the name of your employer against the relevant column)
- (a) Central Government :
(b) State Government :
(c) Autonomous Organization :
(d) Public Undertakings :
(e) Universities :
(f) Others :
11. Present Pay & Grade Pay / Pay Band :
12. Additional information, if any, which you would like to mention in support of your suitability for the post. :
(This among other things may provide information with regard to
(i) Additional academic qualifications :
(ii) Professional training :
(iii) Work experience (over and above the prescribed) :
(enclose a separate sheet if the space is insufficient)
13. Whether belongs to SC/ST/OBC/OC/PH/Ex-Serviceman (Proof to be enclosed)
(OBC Candidates have to enclose latest caste certificate as per GOI norms for claiming age relaxation and for considering to the reserved OBC post)
14. Remarks
(The candidates may indicate information with regard to
(i) research publications and reports and special projects :
(ii) Awards/scholarship/official appreciation :
(iii) affiliation with professional bodies/institutions/societies and :
(iv) any other information. :
(enclose a separate sheet if the space is insufficient)
15. I certify that particulars furnished above are true.
16. I am willing to stay in the quarters if allotted or within 3km radius of NIPHM for entire length of service.
- Date :
Place : **SIGNATURE OF CANDIDATE**
- It is certified that particulars furnished are correct and no disciplinary case is either pending or contemplated against the officer and no penalty, major or minor, was imposed on the officer during the last 10 years and his integrity is beyond doubt.
- Dated:

Signature of the Head of Department

APPLICATION FOR THE POST OF.....on Deputation Basis

1.	Name and Address (in Block Letters)				Affix Passport size Photograph	
	Mobile No.					
	E-mail Address					
2.	Date of Birth (in Christian era)					
3.	i) Date of entry into service					
	ii) Date of retirement under Central/State Government Rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
	Qualifications/Experience required as mentioned in the advertisement/vacancy circular		Qualifications/Experience possessed by the officer			
	Essential		Essential			
	A) Qualification		A) Qualification			
	B) Experience		B) Experience			
	Desirable		Desirable			
	A) Qualification		A) Qualification			
	B) Experience		B) Experience			
	5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of Advertisement in the Employment news 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects an subsidiary subjects may be indicated by the Candidate					
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
	6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work Experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied					
7.	Details of Employment, Chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
	Office/Institution	Post held on regular basis	From	To	*Pay band and Grade Pay/Pay scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the office and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To
8.	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent		
9.	In case the present employment is held on deputation/contract basis, please state		
a) The date of initial appointment	b) Period of Appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization
	<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate</p>		
	<p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization</p>		
10.	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details		
11.	<p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p> <ul style="list-style-type: none"> a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others 		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		
13.	Are you in Revised Scale of Pay? If yes, give to date from which the revision took place and also indicate the pre-revised scale		

14.	Total emoluments per month now drawn		
	Basic Pay in the PB	Grade Pay	Total Emoluments
15.	In case the application belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclose		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/other Allowances etc. (with break-up details)	Total Emoluments
16.	<p>A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and, (iii) work experience and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is not sufficient)</p>		
	<p>B) Achievements The candidates are requested to indicate information with regard to: (i) Research Publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) Any other information (Note: Enclose a separate sheet if the space is insufficient)</p>		
17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-Employment basis. #(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)		
	#(The option of STC/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment".		
18.	Whether belongs to SC/ST		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

(Signature of the Candidate)

Address _____

Date: _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses education qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- ii. His / Her integrity is certified
- iii. His / Her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv. No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)